

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones. Email: lizzie@culmstock-pc.org.uk Parish Clerk Email: clerk@culmstock-pc.org.uk

Notice of a Meeting of the Parish Council to be held on Wednesday 29th July 2026 at 7pm in Culmstock Village Hall.

Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within the democratic period unless the matter is already an item on the agenda. Following the democratic period public participation is only permitted by special invitation of the Chairman.

To Members of the Council: You are hereby summonsed to the above meeting for the purpose of transacting the following business.

- 1. Democratic Period.**
- 2. Apologies:** Cllrs. Mrs Rosemary Balchin. MDDC Cllr. Natasha Bradshaw.
- 3. Declarations of Interest.**
- 4. Approval of Minutes:** of the Parish Council meeting held on 10/06/2026.
- 5. Matters Arising.**

- 6. Planning and Planning Correspondence/Information.**
 - 6.1** Applications to be considered:
 - [26/00821/FULL](#) Variation of condition 2 of planning permission 24/00064/FULL (Demolition of existing dwelling and erection of replacement dwelling) to allow substitute plans for the re-orientation of the approved dwelling. Waterslade, Nicholashayne. EX15 3HT.
 - [26/00877/HOUSE](#) Erection of single storey rear extension, garden office/sauna and log store and formation of new window openings on the West elevation at first floor level. Victoria House, Millmoor, Culmstock. EX15 3HA.
 - [26/00893/HOUSE](#) Formation of hardstanding for the parking of vehicles. Boskycroft, Hemyock Road, Culmstock. EX15 3JA.
 - [26/00979/LBC](#) Listed Building Consent for repair and maintenance of the Linhay/Cartshed to include installation of temporary propping; removal of thatch and eastern softwood post; prepare bearings; installation of new oak beams and reinstate thatched roof covering to match existing. Spiceland, Uffculme, EX15 3AZ.
 - 6.2** Results from Mid Devon District Council.
 - [26/00691/HOUSE](#) Removal of existing pitched roof dormer and replace with larger flat roof dormer to north east elevation to facilitate extra rooms. 6 Great Close, Culmstock. EX15 3HQ. Permission granted.
 - 6.3** Neighbourhood Plan: Report to the Parish Council following first meeting and next steps.
 - 6.4** Any other Planning Matters.

- 7. Reports.**
 - 7.1** The Chairman/Vice-Chairman.
 - 7.2** The Clerk. (i) DALC Conference & AGM.
 - 7.3** P3/Footpaths, access and common land. (i) Buddles (permissive) Path maintenance.
 - 7.4** Blackdown Hills Parish Network. (i) Report following AGM held on 22/07.
 - 7.5** Culmstock Cemetery.
 - 7.6** Culm River Against Pollution: Cllr. Sarah Leppard.
 - 7.7** Any other reports including reports from DCC & MDDC Councillors.

- 8. Culmstock Play Area and Pavilion.**
 - 8.1** Update on minor repairs undertaken.
 - 8.2** Cleaning of Thunderbox.
 - 8.3** Annual Fire Risk Assessment - 06/08/26.
 - 8.4** Any other matters.

9. Finance.

9.1 Finance report & to note the balances: To note the bank balance as at 30/06/26 - £67,590.85.
Direct Debits taken: Lloyds Bank service charge 16/06 - £4.25, Nest 05/05 £125.10 and 29/05 - £160.22.
Credits received: Cemetery fees 09/06 - £56, 29/06 - £200, Nest refund on 19/06 - £25.09.

9.2 To resolve to make payments:

1. £ 27.62 SMA Services. Payroll provider.
2. £ 240.22 Parish warden - salary & expenses.
3. £ 938.19 Clerk - salary & expenses.
4. £ TBC Countrywide Grounds Maintenance Ltd. Grounds Maintenance Contract.
5. £ TBC Bubbles Exterior Cleaning. Thunderbox cleaning (July).
6. £ 156.00 MDDC. Bin emptying 6 months - bridge.
7. £ TBC M Delamain. Repairs carried out at the play area.
8. £ 174.00 Vision ICT Ltd. Website MOT.

9.3 To note that the following payments were made under delegation due to the meeting of 08/07/26 being postponed:

1. £ 27.62 SMA Services. Payroll provider.
2. £ 217.02 Parish warden - salary & expenses.
3. £ 1058.24 Clerk - salary & expenses.
4. £ 966.47 Countrywide Grounds Maintenance Ltd. Grounds Maintenance Contract.
5. £ 170.00 Bubbles Exterior Cleaning. Thunderbox cleaning (June).
6. £ 1147.62 HMRC. Quarterly PAYE.
7. £ 133.20 S Aldworth. Fee for internal examination re: internal audit AGAR.

9.4 To note the dates set re: Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return (AGAR) - 29/06/26 to 07/08/26.

9.5 Letter received from the manager of the Blackdown Support Group with an update and request for financial support.

9.6 Culmstock Parish Council Insurance Renewal.

9.7 Any other financial matters.

10. Highways.

10.1 Report on meeting with DCC Neighbourhood Highways Officer and next steps.

10.2 Possible items for Highways to take forward (i) Road markings outside of All Saints Church, Fore Street.

11. Register of Interest Forms (ROI): Notification from MDDC re: Important legislative change affecting the publication of Members' personal information.

12. Summer Recess and Scheme of Delegation.

13. Village Hall Hire in extreme weather: Cllr. Sarah Leppard.

14. Local Government Reorganisation Decision.

14.1 MDDC - Shared Questions and Answers document for town and parish councils

15. Correspondence & Any Consultations: CPRE Devon Voice Newsletter June 2026. Clerks and Councils Direct.

16. Items for information, future agenda items, and future meeting dates.