

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones. Email: lizzie@culmstock-pc.org.uk Parish Clerk Email: clerk@culmstock-pc.org.uk

Notice of a Meeting of the Parish Council to be held on Wednesday 10th June 2026 at 7pm in Culmstock Village Hall. Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within the democratic period unless the matter is already an item on the agenda. Following the democratic period public participation is only permitted by special invitation of the Chairman.

To Members of the Council: You are hereby summonsed to the above meeting for the purpose of transacting the following business.

- 1. Democratic Period.**
- 2. Apologies.**
- 3. Declarations of Interest.**
- 4. Approval of Minutes:** of the Annual Parish Council meeting held on 13/05/2026 and the Annual Parish Meeting held on 20/05/26.
- 5. Matters Arising.**
- 6. Planning and Planning Correspondence/Information.**
 - 6.1** Applications to be considered:
[26/00691/HOUSE](#) Removal of existing pitched roof dormer and replace with larger flat roof dormer to north east elevation to facilitate extra rooms. 6 Great Close, Culmstock. EX15 3HQ.
[26/00656/OUT](#) Outline application with all matters reserved, other than the point of access for the erection of up to 3 self-build dwellings. Land at NGR 309930 113455 Applegarth, Silver Street, Culmstock.
 - 6.2** Results from Mid Devon District Council.
[-26/00423/HOUSE](#) Installation of a free-standing electric vehicle charger (EV). Colletts, The Cleeve, Culmstock. EX15 3JR. Approved.
 - 6.3** Notification that the following application has been withdrawn:
[-26/00522/CLP](#) Certificate of lawfulness for the proposed use of land for small scale weddings. Woodhayne Barton, Silver Street, Culmstock. EX15 3JG.
 - 6.4** [Plan Mid Devon – Launch of New Local Plan and Consultation.](#)
 - 6.5** Neighbourhood Planning - to discuss whether to proceed with a Neighbourhood Plan and next steps.
 - 6.6** Any other Planning Matters.
- 7. Reports.**
 - 7.1** The Chairman/Vice-Chairman.
 - 7.2** The Clerk.
 - 7.3** P3/Footpaths, access and common land.
 - 7.4** Highways. (i) To note the date of the upcoming meeting with DCC Neighbourhood Highways Officer.
(ii) Upcoming patching works to be programmed by DCC.
 - 7.5** Blackdown Hills Parish Network.
 - 7.6** Culmstock Cemetery.
 - 7.7** Culmstock Primary School, 150 year celebration - 2026: Cllr. Sarah Leppard.
 - 7.8** Any other reports including reports from DCC & MDDC Councillors.
- 8. Culmstock Play Area and Pavilion.**
 - 8.1** Anti-social behaviour - revised quotation for cleaning of Thunderbox (see 9.5).
 - 8.2** Any other matters.

9. Finance.

9.1 Finance report & to note the balances: To note the bank balance as at 31/05/26 - £70,663.55.
Direct Debits taken: Pennon Water Svs 08/05 - £31.52, Lloyds Bank service charge 18/05 - £4.67,
Nest 05/05 £125.10 and 29/05 - £160.22. Credits received: Cemetery fees 29/05 - £50, 20/05 - £57.

9.2 To resolve to make payments:

1. £ 27.62 SMA Services. Payroll provider.
2. £ TBC Parish warden - salary & expenses.
3. £ 1081.86 Clerk - salary & expenses.
4. £ 966.47 Countrywide Grounds Maintenance Ltd. Grounds Maintenance Contract.
5. £ 75.26 M Barrow (re Brookridge Timber). P3 expenses.
6. £ 202.50 Mrs J Zebedee. Refreshments for APM and cemetery bin renewal.
7. £ 652.08 MDDC. Bin emptying.
8. £ 92.00 Bubbles Exterior Cleaning. Thunderbox cleaning (May).

9.2.1 Invoice received from Uffculme Allotment Association.

9.3 Quotation for Data Protection Officer and GDPR support - £165.

9.4 Quotation from Freeline Graphics for additional signs on Culmstock Beacon.

9.5 Thunderbox: Revised quotation from Bubbles for weekly cleaning - £34 per clean.

9.6 Vision ICT: Quotation for review of website in respect of WCAG 2.2 AA guidelines - £145.

9.7 Annual Governance & Accountability Return (AGAR) & Audit 2025/26.

9.7.1 Internal audit – to note the internal audit report.

9.7.2 Section 1 – To approve and sign The Annual Governance Statement 2025/26.

9.7.3 Section 2 - The Accounting Statements for 2025/26. (i) To consider the Accounting Statements.
(ii) To approve the Accounting Statements. (iii) Signature of the Accounting Statements by the Chairman of the meeting.

9.8 Expenses - Government support package re: claims for mileage.

9.9 Any other financial matters.

10. Correspondence & Any Consultations:

Blackdown Healthy Living & Activity Centre - Support for local communities: Questionnaire and the Blackdown Healthy Living & Activity Centre activity report from April 2025 – March 2026.

11. Items for information, future agenda items, and future meeting dates.