

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones. Email: lizzie@culmstock-pc.org.uk Parish Clerk Email: clerk@culmstock-pc.org.uk

Notice of a Meeting of the Parish Council to be held on Wednesday 8th April 2026 at 7pm in Culmstock Village Hall.

Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within the democratic period unless the matter is already an item on the agenda. Following the democratic period public participation is only permitted by special invitation of the Chairman.

To Members of the Council: You are hereby summonsed to the above meeting for the purpose of transacting the following business.

- 1. Democratic Period.**
- 2. Apologies.**
- 3. Declarations of Interest.**
- 4. Approval of Minutes:** Of the Parish Council meeting held on 11/03/2026.
- 5. Matters Arising.**
- 6. Planning and Planning Correspondence/Information.**
 - 6.1** Applications to be considered:
 - [-26/00423/HOUSE](#) Installation of a free-standing electric vehicle charger (EV). Colletts, The Cleeve, Culmstock. EX15 3JR.
 - [-26/00387/HOUSE](#) Erection of single-storey rear extension, alterations vehicular access and existing boundary wall (Revised Scheme). Fair View, Culmstock, EX15 3HU.
 - [-26/00354/FULL](#) Erection of self-build dwelling following demolition of agricultural building utilising the Class Q fallback. Land and Building at NGR 309811 113174 (Uffculme Road) Culmstock.
 - 6.3** Results from Mid Devon District Council.
 - 6.4** Housing Needs Survey - Information received from Devon Communities Together regarding the possibility of a running a standard joint Housing Needs Survey for Culmstock, Hemyock and Clayhidon.
 - 6.5** Any other Planning Matters.
- 7. Reports.**
 - 7.1** The Chairman/Vice-Chairman.
 - 7.2** The Clerk.
 - 7.3** P3/Footpaths, access and common land. (i) Request for scattering of ashes.
 - 7.4** Highways.
 - 7.5** Blackdown Hills Parish Network.
 - 7.6** Culmstock Cemetery.
 - 7.7** Culmstock Primary School, 150 year celebration - 2026: Cllr. Sarah Leppard.
 - 7.8** Any other reports including reports from DCC & MDDC Councillors.
- 8. Culmstock Play Area and Pavilion.**
 - 8.1** Thunderbox - upkeep and cleaning.
 - 8.2** Any other matters.

9. Finance.

9.1 Finance report & to note the balances: To note the bank balance as at 31/03/26 - £44,813.35.

Direct Debits taken: ICO annual renewal fee 11/03 - £47.00, Lloyds Bank service charge 17/03 - £4.25, Nest 09/03 - £125.10. Credits received: Cemetery fees 27/03 - £130.00, 13/03 - £57.

9.2 To resolve to make payments:

1. £ 44.14 SMA Services. Payroll provider.
2. £ 194.05 Parish warden - salary & expenses.
3. £ 966.29 Clerk - salary & expenses.
4. £ 932.42 Countrywide Grounds Maintenance Ltd. Grounds Maintenance Contract.
5. £ 1034.11 HMRC. Quarterly PAYE and NI.

9.3 Bank reconciliation as at 31/03/26 and Income and Expenditure 2025/26.

9.4 To note the bank interest for 2025-26.

9.5 To note the renewal invoice for the Devon Association of Local Councils - to be deducted from the precept.

9.6 Any other financial matters.

10. Annual Parish Meeting Format and Arrangements - update.

11. Correspondence & Any Consultations.

12. Items for information, future agenda items, and future meeting dates.