

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones. Email: lizzie@culmstock-pc.org.uk Parish Clerk Email: clerk@culmstock-pc.org.uk

Notice of a Meeting of the Parish Council to be held on Wednesday 11th March 2026 at 7pm in Culmstock Village Hall. Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within the democratic period unless the matter is already an item on the agenda. Following the democratic period public participation is only permitted by special invitation of the Chairman.

To Members of the Council: You are hereby summonsed to the above meeting for the purpose of transacting the following business.

1. **Democratic Period.**
2. **Apologies:** Cllr. Mrs J Zebedee.
3. **Declarations of Interest.**
4. **Approval of Minutes:** Of the Parish Council meeting held on 11/02/2026.
5. **Matters Arising.**
6. **Planning and Planning Correspondence/Information.**
 - 6.1 Applications to be considered:
[26/00238/FULL](#) Erection of replacement self-build dwelling. Brookfield, Silver Street, Culmstock.
[25/01296/PNAG](#) Prior Approval for the erection of an agricultural storage building.
Land at NGR 310560 114950 Dalwood Farm, Culmstock.
 - 6.3 Results from Mid Devon District Council:
 - 6.4 Any other Planning Matters.
7. Proposed Diversion of Public Footpath No.4, Culmstock.
8. **Reports.**
 - 8.1 The Chairman/Vice-Chairman.
 - 8.2 The Clerk: (i) LGR session. (ii) MDDC Register of Assets. (iii) Assertion 10 session.
 - 8.3 P3/Footpaths, access and common land.
 - 8.4 Highways.
 - 8.5 Blackdown Hills Parish Network.
 - 8.6 Culmstock Cemetery. (i) Headstone inspection.
 - 8.7 Culmstock Primary School, 150 year celebration - 2026: Cllr. Sarah Leppard.
 - 8.8 Any other reports including reports from DCC & MDDC Councillors.
9. **Culmstock Play Area and Pavilion.**
10. **Finance.**
 - 10.1 Finance report & to note the balances: To note the bank balance as at 27/02/26 - £48,354.24.
Direct Debits taken: Pennon Water Services 09/02 - £20.10, Lloyds Bank service charge 17/02 - £4.25,
Nest 02/02 - £125.10. Credits received: HMRC VAT 09/02 - £7150.11.
 - 10.2 To resolve to make payments:
 1. £ 24.14 SMA Services. Payroll provider.
 2. £ 194.05 Parish warden - salary & expenses.
 3. £ TBC Clerk - salary & expenses.
 4. £ 932.42 Countrywide Grounds Maintenance Ltd. Grounds Maintenance Contract.
 5. £ 219.46 MDC Exports Ltd. Bags for dog bag dispensers.
 6. £ 35.00 Royal Mail. PO Box renewal invoice.
 7. £ TBC Culmstock Village Hall. Hall Hire and cleaning of Thunderbox.
 8. £ TBC M Delamain. Maintenance works at the play area and pavilion.

Finance Continued:

- 10.3** Annual Review of Fixed Asset Register.
- 10.4** Request for financial help with litter picking equipment from village litter picking team leader.
- 10.5** Countrywide Grounds Maintenance Ltd., 3.65% uplift in monthly cutting costs from 01/04/26.
- 10.6** Any other financial matters.

- 11. Correspondence & Any Consultations:**
 - Consultations:
LOCAL GOVERNMENT REORGANISATION (LGR) consultation - <https://www.devonlgr.co.uk/>
 - Correspondence:
Communication received from a parishioner regarding power outages in Culmstock.

- 12. Provision of allotments.**

- 13. Review of various Policies.**
 - 13.1** The following to be reviewed or adopted where appropriate: Accessibility Statement, Privacy Policy, Retention Policy, Subject Access Request Form and How to Access your Records, Standing Orders, Financial Regulations, Internal control, Risk Management Policy, Publication Scheme.
 - 13.2** Adoption of an ICT Policy.

- 14. Items for information, future agenda items, and future meeting dates.**