

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones. Email: lizzie@culmstock-pc.org.uk Parish Clerk Email: clerk@culmstock-pc.org.uk

Notice of a Meeting of the Parish Council to be held on Wednesday 14th January 2026 at 7pm in Culmstock Village Hall. Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within the democratic period unless the matter is already an item on the agenda. Following the democratic period public participation is only permitted by special invitation of the Chairman.

To Members of the Council: You are hereby summonsed to the above meeting for the purpose of transacting the following business.

AGENDA

1. **Democratic Period.**
2. **Apologies.**
3. **Declarations of Interest.**
4. **Approval of Minutes:** Of the Parish Council meeting held on 11/12/2025.
5. **Matters Arising.**

6. **Planning and Planning Correspondence/Information.**
 - 6.1 Applications to be considered: None received.
 - 6.2 Results from Mid Devon District Council.
 - 6.3 Any other Planning Matters.

7. **Reports.**
 - 7.1 The Chairman/Vice-Chairman.
 - 7.2 The Clerk.
 - 7.3 P3/Footpaths. Access and common land (i) Beacon run.
 - 7.4 Highways. (i) To discuss the possibility of instructing the lengthsman on a regular basis.
 - 7.5 Blackdown Hills Parish Network.
 - 7.6 Culmstock Cemetery.
 - 7.7 Culmstock Primary School, 150 year celebration - 2026: Cllr. Sarah Leppard.
 - 7.8 Any other reports including reports from DCC & MDDC Councillors.

8. **Culmstock Play Area and Pavilion.**

9. **Finance.**
 - 9.1 Finance report & to note the balances: To note the bank balance as at 31/12/25 - £52,702.16.
Credits received: In respect of cemetery fees - £57 on 19/12. Direct Debits taken: Nest 19/12 - £119.95, & £111.14 (£6.11 credit 12/12 and £117.25 debit on 04/12), Lloyds Bank service charge 16/12 - £4.25.
 - 9.2 To resolve to make payments:
 1. £ 24.14 SMA Services. Payroll provider.
 2. £ 214.00 Parish warden - salary & expenses.
 3. £ 970.37 Clerk - salary & expenses.
 4. £ 932.42 Countrywide Grounds Maintenance Ltd. Grounds Maintenance Contract.
 5. £ 156.00 MDDC. Bin emptying. Bridge, July-December.
 6. £ 3396.00 R&R Services (Devon) Ltd. Cemetery hedge works.
 7. £ 126.50 Society of Local Council Clerks. Membership renewal for the Clerk
 8. £ 994.81 HMRC. Quarterly PAYE.
 10. £ 225.00 Culmstock Village Hall. Hall hire and cleaning of compost toilet.
 11. £ 72.00 Uffculme Allotment Association. Allotment rental contribution.
 - 9.3 Scribe accounts: Quotation received.

Finance continued:

- 9.4** To consider grants and subscriptions to the various groups and organisations for inclusion within the precept figure.
- 9.5** Precept 2026/2027: To agree a figure for the Parish precept.
- 9.6** Any other financial matters.

10. Correspondence & Any Consultations.

Consultations:

MDDC Caravan site and mobile homes policy consultation

<https://letstalk.middevon.gov.uk/caravan-site-policy>.

11. Review of salaries and expenses.

12. Items for information, future agenda items, and future meeting dates.