

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones. Email: lizzie@culmstock-pc.org.uk Parish Clerk Email: clerk@culmstock-pc.org.uk

Notice of a Meeting of the Parish Council to be held on Thursday 11th December 2025 at 7pm in Culmstock Village Hall. Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within the democratic period unless the matter is already an item on the agenda. Following the democratic period public participation is only permitted by special invitation of the Chairman.

To Members of the Council: You are hereby summonsed to the above meeting for the purpose of transacting the following business.

AGENDA

1. **Democratic Period.**
2. **Apologies:** Cllr. Mrs Rosemary Balchin.
3. **Declarations of Interest.**
4. **Approval of Minutes:** Of the Parish Council meeting held on 12/11/2025.
5. **Matters Arising.**

6. **Planning and Planning Correspondence/Information.**
 - 6.1 Applications to be considered:
[25/01648/FULL](#) Removal of Condition 1 of Planning Permission 22/02186/FULL (Change of use of land for siting of temporary workers mobile home and septic tank and retention of change of use of land from agriculture to commercial equestrian use) relating to temporary time limit of the dwelling and variation of Condition 2 to allow substitute plans. Beacon View Farm, Nicholashayne. TA21 9QY.
 - 6.2 Results from Mid Devon District Council:
 - 6.3 Any other Planning Matters.

7. **Reports.**
 - 7.1 The Chairman/Vice-Chairman.
 - 7.2 The Clerk.
 - 7.3 P3/Footpaths and/or Access.
 - 7.4 Highways. (i) Report on recent meeting with Neighbourhood Highways Officer.
 - 7.5 Blackdown Hills Parish Network.
 - 7.6 Culmstock Cemetery.
 - 7.7 Culmstock Primary School, 150 year celebration - 2026: Cllr. Sarah Leppard.
 - 7.8 Any other reports including reports from DCC & MDDC Councillors.

8. **Culmstock Play Area and Pavilion.**
 - 8.1 Minor maintenance works to pavilion, wooden tables and toilet - estimate received (see 9.3).
 - 8.2 Petanque Pistes - ongoing maintenance. Quotation received (see 9.4).
 - 8.3 ROSPA - Annual Inspection.
 - 8.4 Any other matters.

9. **Finance.**
 - 9.1 Finance report & to note the balances: To note the bank balance as at 28/11/25 - £59,043.03.
Credits received: In respect of cemetery fees - £150 on 26/11. Direct Debits taken: Nest 06/11 - £143.42,
Pennon Water Svs - 10/11 £32.05, Lloyds Bank service charge 18/11 - £4.25.

.... Continued/

Finance Continued:

9.2 To resolve to make payments:

1. £ 24.14 SMA Services. Payroll provider.
2. £ 191.20 Parish warden - salary & expenses.
3. £ TBC Clerk - salary & expenses.
4. £ 932.42 Countrywide Grounds Maintenance Ltd. Grounds Maintenance Contract.
5. £ 1367.14 MDDC. Grass cutting DCC verges 2025-26.
6. £ 652.08 MDDC. Bin emptying May-Oct.
7. £ 2000.00 Culmstock Village Hall. Annual grant as agreed.
8. £ 500.00 Culmstock Beacon of Lights. Grant towards Christmas lights as agreed.
9. £ 90.00 Kentisbeare Village Hall. Annual storage fee.
10. £ TBC Society of Local Council Clerks. Membership renewal for the Clerk.

9.3 Estimate from M Delamain for works at the play area - compost toilet and wooden picnic tables.

9.4 Quotation from R&R Services (Devon) Ltd., regarding ongoing maintenance of the Petanque Pistes.

9.5 Neighbourhood Development Plan - Estimates received for specialist services in respect of Neighbourhood Development Planning Process.

9.6 Any other financial matters.

10. Hillmoor Common.

11. Possible Community Orchard - any updates.

12. Annual Parish Meeting.

13. Correspondence & Any Consultations:

14. Items for information, future agenda items, and future meeting dates.