

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones. Email: lizzie@culmstock-pc.org.uk Parish Clerk Email: clerk@culmstock-pc.org.uk

Notice of a Meeting of the Parish Council to be held on Wednesday 8th October 2025 in Culmstock Village Hall.

Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within the democratic period unless the matter is already an item on the agenda. Following the democratic period public participation is only permitted by special invitation of the Chairman.

To Members of the Council: You are hereby summonsed to the above meeting for the purpose of transacting the following business.

AGENDA

1. **Democratic Period.**
2. **Apologies:** Cllr. Mrs Rosemary Balchin.
3. **Declarations of Interest.**
4. **Approval of Minutes:** of the Parish Council meeting held on 10/09/2025.
5. **Matters Arising.**

- 6 **Planning and Planning Correspondence/Information.**
 - 6.1 Applications to be considered:
 - [25/01302/FULL](#) Retention of outbuilding for domestic storage and change of use of land to domestic garden and proposed partial change of use of outbuilding to ancillary annexe. Oak View, Hunters Hill, Culmstock. EX15 3HH
 - [25/01360/CAT](#) Notification of intention to reduce the crown of 1 Sycamore tree by 1.5-2m within the Conservation Area. Land at NGR 310170 113440 Thornbank Farm, Culmstock.For information only:
 - [25/01296/PNAG](#) Prior Approval for the erection of an agricultural storage building. Land at NGR 310560 114950 Dalwood Farm, Culmstock.
 - 6.2 Results from Mid Devon District Council:
 - [25/00636/FULL](#) Change of use of agricultural land to domestic garden and erection of garage and workshop building for ancillary use. Land at NGR 309504 114341 Prescott Barn Uffculme. Approved.
 - 6.3 Any other Planning Matters.

7. **Reports.**
 - 7.1 The Chairman/Vice-Chairman.
 - 7.2 The Clerk: (i) Report on DALC AGM & Conference.
 - 7.3 P3/Footpaths and/or Access. (i) Footpath 4.
 - 7.4 Highways. (i) To note the date of 20/11 for a meeting with the NHO.
 - 7.5 Blackdown Hills Parishes Network.
 - 7.6 Culmstock Cemetery.
 - 7.7 Any other reports including reports from DCC & MDDC Councillors.
 - 7.7.1 Report on State of the District Debate.
 - 7.7.2 Culmstock Primary School, 150th year celebration-2026: Cllr. Sarah Leppard.
 - 7.8. Culmstock Play Area and Pavilion.

8. **Finance.**
 - 8.1 Finance report & to note the balances: To note the bank balance as at 30/09/25 - £35,495.88.
Credits received: In respect of cemetery fees- £600 on 09/09 and £50 on 19/09. DCC P3 footpath grant, £1950 on 08/09. Direct Debits taken: Nest 09/09 £119.95, Lloyds Bank service charge 16/09 - £4.40.

- 8.2** To resolve to make payments:
1. £ 937.56 Clerk - salary & expenses.
 2. £ 191.00 Parish warden - salary & expenses.
 3. £ 24.14 SMA Services. Payroll provider.
 4. £ 932.42 Countrywide Grounds Maintenance Ltd. Grounds Maintenance Contract.
 5. £ 135.00 Devon Communities Together. Neighbourhood Planning Workshop for 3 persons.
 6. £ 985.80 HMRC. Quarterly payment.
 7. £ tbc Land Registry payment re: Hillmoor Common.
- 8.3** Quotations for removal of hedge and replanting in cemetery.
- 8.4** Quotation from Institute of Cemetery and Crematorium Management (ICCM) for memorial inspection.
- 8.5** External Auditor's Report and Certificate 2024/25: External Auditor's Report and Notification of Conclusion of Audit received.
- 8.6** Any other financial matters.
- 9. Parish Bins:** Update on The Cleeve bin.
- 10. Hillmoor Common.**
- 11. Possible Community Orchard:** Cllr. Mrs Zebedee.
- 12. Copper Beech Tree at Culmstock Village Hall:** Update following site meeting with MDDC Tree Officer - Cllr. Mrs Zebedee.
- 13. Correspondence & Any Consultations.**
- 14. Items for information, future agenda items, and future meeting dates.**