

# CULMSTOCK PARISH COUNCIL

Website: [www.culmstock-pc.org.uk](http://www.culmstock-pc.org.uk)

Chairman: Lizzie Jones. Email: [lizzie@culmstock-pc.org.uk](mailto:lizzie@culmstock-pc.org.uk) Parish Clerk Email: [clerk@culmstock-pc.org.uk](mailto:clerk@culmstock-pc.org.uk)

## Notice of a Meeting of the Parish Council to be held on Wednesday 10<sup>th</sup> September 2025 in Culmstock Village Hall.

Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within the democratic period unless the matter is already an item on the agenda. Following the democratic period public participation is only permitted by special invitation of the Chairman.

**To Members of the Council:** You are hereby summonsed to the above meeting for the purpose of transacting the following business.

## AGENDA

1. **Democratic Period.**
2. **Apologies:** Cllr. Miss Lizzie Jones.
3. **Declarations of Interest.**
4. **Approval of Minutes** of the Parish Council meeting held on 09/07/2025.
5. **Matters Arising.**
  
6. **Planning and Planning Correspondence/Information.**
  - 6.1 Applications to be considered:  
-25/01217/HOUSE Erection of a single storey rear extension to replace existing conservatory.  
13 Great Close, Culmstock. EX15 3HQ.
  - 6.2 Results from Mid Devon District Council:  
-25/00609/FULL - Erection of an agricultural field shelter and storage shed. Land at NGR 308334 114080 (Spiceland) Cullompton Devon
  - 6.3 For Information only:  
-25/01078/PNAG - Prior Notification for the erection of an agricultural storage building. Land at NGR 310556 114952 Dalwood Farm, Culmstock.  
-25/01056/PNAG - Prior Notification for the erection of an agricultural storage building and associated hardstanding. Land at NGR 309840 115593 (Bramble Hedge) Culmstock.
  - 6.4 MDDC Tree Preservation Order 24/00011/TPO (The Paddocks, Blackwater Rd, Culmstock). Confirmation of approval.
  - 6.5 Any other Planning Matters. (i) Report on MDDC Planning Training & Updates session: The Clerk.
  
7. **Reports.**
  - 7.1 The Chairman/Vice-Chairman.
  - 7.2 The Clerk: (i) Details of upcoming meetings – DALC Conference & MDDC State of District Debate.  
(ii) Flood gates. (iii) Church wall.
  - 7.3 P3/Footpaths and/or Access.  
(i) England Ecosystem Survey - Natural England.
  - 7.4 Highways. (i) Report on meeting with Parish Lengthsman - Cllr. Mrs Zebedee.
  - 7.5 Blackdown Hills Parishes Network.
  - 7.6 Culmstock Cemetery.
  - 7.7 Any other reports including reports from DCC & MDDC Councillors.
  
8. **Culmstock Play Area and Pavilion.**
  - 8.1 Update following installation of Thunderbox all access toilet and arrangements for cleaning.
  - 8.2 Update on works required on site.
  - 8.3 Any other matters including update on Petanque pistes.

**9. Finance.**

**9.1** Finance report & to note the balances: To note the bank balance as at 29/08/25 - £35,924.44.  
Direct Debits taken: Nest 07/08 £125.47, Lloyds Bank service charge 18/07 & 18/08- £4.25,  
Pennon Water Services 08/08 - £25.24.

**9.2** To resolve to make payments:

1. £ 929.93 Clerk - salary & expenses.
2. £ 191.00 Parish warden - salary & expenses.
3. £ 48.24 SMA Services. Payroll provider.
4. £ 932.42 Countrywide Grounds Maintenance Ltd. Grounds Maintenance Contract.
5. £ 81.60 Eagle Plant. Portable toilet hire.
6. £ 300.00 N Page. Parish footpath work (P3 funds).

**9.3** To note the payments made under delegation over the summer recess totalling £8089.89.

**9.4** Estimate from C Houghton to clear drain and kerb stone alongside river: Cllr. Mrs Zebedee.

**9.5** Countrywide Grounds Maintenance Ltd., quotations for work in cemetery (i) Edging of pathway (ii) Removal of hedge and replanting.

**9.6** NALC Salary Scales – notification of standard increase in the NALC salary scales from 01/04/25.

**9.7** Uffculme Allotment Association - rent subsidy.

**9.8** Any other financial matters.

**10. Parish Bins:** Update on possible relocation of The Cleeve bin.

**11. Hillmoor Common.**

**11.1** Management Plan: Cllr. Dr Bass.

**12. Possible Community Orchard:** Cllr. Mrs Zebedee.

**13. Copper Beech Tree at Culmstock Village Hall:** Cllrs. Mrs Zebedee and Dr Bass.

**13. Correspondence & Any Consultations:**

Correspondence: Communication received from a parishioner regarding power failures.

Consultations:

MDDC - Animal Welfare Licensing Policy. <https://www.middevon.gov.uk/business/licensing/animals/>.

**14. Items for information, future agenda items, and future meeting dates.**