

## **CULMSTOCK PARISH COUNCIL**

Website: [www.culmstock-pc.org.uk](http://www.culmstock-pc.org.uk)

Chairman: Lizzie Jones. Email: [lizzie@culmstock-pc.org.uk](mailto:lizzie@culmstock-pc.org.uk) Parish Clerk Email: [clerk@culmstock-pc.org.uk](mailto:clerk@culmstock-pc.org.uk)

**Notice of the Annual Meeting of the Parish Council to be held on Wednesday 14th May 2025 in Culmstock Village Hall.** *This meeting will start at approximately 7pm, immediately following the Annual Parish Meeting which starts at 6.30pm*

Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within the democratic period unless the matter is already an item on the agenda. Following the democratic period public participation is only permitted by special invitation of the Chairman.

**To Members of the Council:** You are hereby summonsed to the above meeting for the purpose of transacting the following business.

### **AGENDA**

- 1. Democratic Period.**
- 2. Election of Officers:**
  - 2.1** Chairman. a) Chairman to sign a Declaration of Acceptance of Office.
  - 2.2** Vice Chairman b) Vice-Chairman to sign a Declaration of Acceptance of Office.
- 3. Apologies.**
- 4. Resignation of a Parish Councillor.**
- 5. Declarations of Interest.**
- 6. Approval of minutes:** of the Parish Council meeting held on 9<sup>th</sup> April 2025.
- 7. Appointment of representatives to advisory/working groups.**
  - 7.1** Planning.
  - 7.2** P3/The Parish Paths.
  - 7.3** Highways.
  - 7.4** Playing Field.
  - 7.5** Cemetery.
  - 7.6** Access, Common Land & Beacon.
  - 7.7** Website.
  - 7.8** Finance.
  - 7.9** Personnel.
  - 7.10** Flooding & Sewerage.
  - 7.11** Emergency.
- 8. Appointment of Representatives to:**
  - 8.1** Culmstock Village Hall.
  - 8.2** Blackdown Hills Parishes Network.
  - 8.3** Parish Magazine.
  - 8.4** Allotment Society.
  - 8.5** Governing Body of the Primary School.
  - 8.6** Culmstock Christmas Lights.
- 9 Planning and Planning Correspondence/Information.**
  - 9.1** Applications to be considered:  
Additional information received in respect of: [-25/00346/PIP](#) - Permission in Principle for a phased development of between 3 and 9 Custom and Self Build dwellings. Land at NGR 310051 113426 North of Uffculme Road, Culmstock.

*Planning Continued:*

[25/00396/HOUSE](#) Installation of 10 photovoltaic panels to South facing roof and 4 photovoltaic panels to East side lean to roof. Croft View, Silver Street, Culmstock. EX15 3JE.

[25/00186/FULL](#) Erection of agricultural storage barn and workshop. Hunters Lodge, Hunters Hill, Culmstock. EX15 3HH.

[25/00561/FULL](#) Retention of an extension to an agricultural barn. Land & Building at NGR 309838 113201 Uffculme Road, Culmstock.

[25/00636/FULL](#) Change of use of agricultural land to domestic garden and erection of garage and workshop building for ancillary use. Land at NGR 309504 114341 Prescott Barn Uffculme.

**9.2 Results from Mid Devon District Council.**

To note that the following application has been withdrawn 24/00595/LBC - Listed Building Consent for the replacement of existing rooflights, Installation of photovoltaic panels on house and installation of rooflights on adjoining barn. Thornbank Farm, Fore Street, Culmstock. EX15 3JD.

[25/00293/NMA](#) Non-Material Amendment for 22/02186/FULL to reduce the size of the mobile home. Beacon View Farm, Nicholashayne, Wellington. TA21 9QY.

**9.3 To discuss a Neighbourhood Plan for Culmstock Parish.**

**9.4 Any other Planning Matters. (i) CPRE Planning Workshop (ii) MDDC Planning Training & Updates.**

**10. Reports.**

**10.1** The Chairman/Vice-Chairman.

**10.2** The Clerk. (i) Emergency Planning Workshop - 20/05.

**10.3** P3/Footpaths and/or Access.

**10.4** Highways.

**10.6** Blackdown Hills Parishes Network. Cllr. Dr Bass - steering group mtg 15/05/25.

**10.7** Hillmoor Common.

**10.8** Culmstock Cemetery.

**10.9** Any other reports including reports from DCC & MDDC Councillors. (i) Bins at Culmstock Bridge - Cllr. Dr Bass.

**11. Culmstock Play Area and Pavilion.**

**12. Finance.**

**12.1** Finance report & to note the balances: To note the bank balance as at 30/04/25 - £71,140.76.

Credits received: Cemetery Fees - 04/04 - £200 x 2 (duplicated - to be refunded).

MDDC precept first instalment 09/04 - £30,362.47.

Direct Debits taken: Nest 03/04 - £104.44. Lloyds Bank service charge 22/04 - £5.45.

Open Spaces Society subscription 22/05 - £45.

**12.2** To resolve to make payments:

1. £ 823.24 Clerk - salary & expenses.

2. £ 162.87 Parish warden - salary & expenses.

3. £ 24.14 SMA Services. Payroll provider.

4. £ 932.42 Countrywide Grounds Maintenance Ltd. Grounds Maintenance Contract.

5. £ 36.00 Culmstock Village Hall. Room hire.

6. £ 182.40 Eagle Plant. Portable toilet hire.

7. £ 808.08 MDDC. Bin emptying.

8. £ 612.00 Vision ICT. Annual support, 8 email accounts, SSL Certificate.

9. £ 35.11 M Barrow. P3 expenses.

10. £ 500.00 Blackdown Support Group. Grant.

11. £ 45.00 Geosphere Ltd. Parish Online, mapping renewal.

12. tbc Sarah Leppard. Trees for Hillmoor Common.

**12.3** Requests for financial support (i) Hospiscare (ii) North Dartmoor Search and Rescue.

**12.4** Any other financial matters.

**13. Correspondence & Any Consultations.**

**14. Items for information, future agenda items, and future meeting dates.** Next meeting: 11/06/25.