

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones. Email: lizzie@culmstock-pc.org.uk Parish Clerk Email: clerk@culmstock-pc.org.uk

Notice of a meeting of the Parish Council to be held at 7pm on Wednesday 9th April 2025 in Culmstock Village Hall.

Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within the Democratic Period unless the matter is already an item on the agenda.

To Members of the Council: You are hereby summonsed to attend the above meeting for the purpose of transacting the following business.

AGENDA

1. Democratic Period.
2. Apologies: Cllr. Mrs Rosemary Balchin.
3. Declarations of Interest.
4. Approval of Minutes: of the meeting of the Parish Council held on 12/03/25.
5. Matters Arising.
- 6 **Planning and Planning Correspondence/Information.**
 - 6.1 Applications to be considered:
 - [25/00346/PIP](#) - Permission in Principle for a phased development of between 3 and 9 Custom and Self Build dwellings. Land at NGR 310051 113426 North of Uffculme Road, Culmstock.
 - [25/00449/LBC](#) & [25/00447/HOUSE](#) - Listed Building Consent and permission for re-render, installation of photovoltaic panels, replacement of roof lights and installation of roof lights on barn. Thornbank Farm, Fore Street, Culmstock. EX15 3JD.
 - 6.2 **For Information only** - the following prior approval/prior notification has been submitted: [25/00501/PNCOU](#) Prior Notification for the change of use from Commercial, Business and Service (Use Class E) to a dwelling under Class MA. Pegga Holdings Limited, The Workshop, Culmstock. EX15 3HU.
 - 6.3 To consider submitting a response to East Devon District Council in respect of the following planning applications regarding Dunkeswell Raceway, Dunkeswell, EX14 4AH following communication from the Blackdown Hills Parishes Network and a neighbouring Parish.
 - [25/0382/VAR](#) Variation of wording of condition 2 (post resurfacing noise readings and noise attenuation methodology) and removal of condition 3 (hours/days of operation) for planning permission 05/0540/FUL (Formation of extended track) to facilitate alternative days of operation and hours of kart racing as proposed within a Noise Management Plan.
 - [25/0383/VAR](#) Variation of wording of condition 1 (defining the range of track activities) and removal of condition 2 (hours/days of operation) for planning approval 06/3353/FUL (Retention of widening of kart track) to facilitate an alternative range of track activities, days of operation and hours of kart racing as proposed within a Noise Management Plan.
 - [25/0384/VAR](#) Removal of condition 1 (hours/days of operation) and condition 3 (Maximum noise levels) and variation of wording of condition 4 (12 Kart limit) to increase the number of karts for variation 15/0280/VAR (Variation of Condition 2 of planning permission 99/P0234 to allow more than 8no karts to be in use at any time) to facilitate alternative days or operation, hours of kart racing and increase the number of leisure karts to 24 as proposed within a Noise Management Plan.
 - 6.4 Results from Mid Devon District Council.
 - [24/01815/HOUSE](#) Erection of carport, garage and workshop for ancillary use. Lower Mead Barn, Culmstock. EX15 3LA. Permission granted.
 - [25/00046/CLP](#) - Certificate of lawfulness for the installation of 2 twin Petanque Pistes. Location: Land at NGR 310107 114317 (Culmstock Community Garden) Hunters Hill, Culmstock. Permission granted.
 - 6.5 Any other Planning Matters.

7. Reports.

- 7.1** The Chairman/Vice-Chairman.
- 7.2** The Clerk.
- 7.3** P3/Footpaths and/or Access.
- 7.4** Highways.
- 7.5** Culmstock Cemetery.
- 7.6** Any other reports including reports from DCC & MDDC Councillors.

8. Culmstock Play Area and Pavilion.

- 8.1** Improvements to the site: (i) Update on Table Tennis Table - costs and position.
(ii) Update on Compost Toilet - costs and position, Cllrs. Sarah Leppard and Mrs Zebedee.
- 8.2** Any other matters.

9. Finance.

- 9.1** Finance report & to note the balances: To note the bank balance as at 31/03/25 - £47,493.02.
Credits received: Cemetery Fees, 15/03 - £1500 & 21/03 - £200.
Direct Debits taken: Nest 04/03 - £109.84, ICO 11/03 - £47, Service charge 18/03 - £6.20.
- 9.2** To resolve to make payments:
 - £ tbc Clerk - salary & expenses.
 - £ 162.87 Parish warden - salary & expenses.
 - £ 37.94 SMA Services. Payroll provider.
 - £ 681.12 HMRC. Quarterly PAYE.
 - £ 3655.30 Countrywide Grounds Maintenance Ltd. Grounds Maintenance Contract - £858.43.
Supply & installation of benches - £2796.87.
 - £ 105.00 Institute of Cemetery & Crematorium Management. Membership renewal.
 - £ tbc Sarah Leppard. Trees for Hillmoor Common.
 - £ 1500.00 The Culmstock News. Contribution as agreed.
- 9.3** Bank reconciliation as at 31/03/25 and Income and Expenditure 2024/25.
- 9.4** To note the bank interest for 2024-25.
- 9.5** To agree on a grant for the Blackdown Support Group.
- 9.6** To note the renewal invoice for the Devon Association of Local Councils - to be deducted from the precept.
- 9.7** Quotations for compost toilet (8.1 relates).
- 9.8** Any other financial matters.

10. Hillmoor Common.

- 11. South Western Ambulance Service Trust (SWAST), Defibrillator located outside of Culmstock Village Hall:**
Ending of supported defibrillator package Memorandum of Understanding (MoU).

- 12.** Renewal of Grounds Maintenance Contract.

- 13. Correspondence & Any Consultations: Correspondence** - Various generic emails (circulated to all).
Correspondence for discussion - Family Farms and IHT; a Discussion Paper circulated to Parishes within the Blackdown Hills. To suggest comments: Cllr. Bartlett.

- 14. Items for information, future agenda items, and future meeting dates.** Next meeting: 14/05/25.