

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones. Email: lizzie@culmstock-pc.org.uk Parish Clerk Email: clerk@culmstock-pc.org.uk

Notice of a meeting of the Parish Council to be held at 7pm on Wednesday 12th March 2025 in Culmstock Village Hall. Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within the Democratic Period unless the matter is already an item on the agenda.

To Members of the Council: You are hereby summonsed to attend the above meeting for the purpose of transacting the following business.

AGENDA

1. Democratic Period.
2. Apologies.
3. Declarations of Interest.
4. Approval of Minutes: of the meeting of the Parish Council held on 12/02/25.
6. Matters Arising.
- 7 Planning and Planning Correspondence/Information.**
 - 7.1 Applications to be considered:
-[24/01631/LB](#) Listed Building Consent for the rethatching of roof with water reed. Barton Lands, Culmstock, EX15 3JX.
 - 7.2 Results from Mid Devon District Council.
 - 7.3 [Blackdown Hills National Landscape Management Plan Consultation](#) – notification of extension for Parish Councils to 19/03/25.
 - 7.4 [Consultation: Mid Devon Call for Sites 2025](#).
 - 7.5 Any other Planning Matters.
- 8. Reports.**
 - 8.1 The Chairman/Vice-Chairman.
 - 8.2 The Clerk.
 - 8.3 P3/Footpaths and/or Access.
 - 8.4 Highways.
 - 8.5 Any other reports including reports from DCC & MDDC Councillors.
- 9. Culmstock Play Area and Pavilion.**
 - 9.1 Improvements to the site: Update on installation and base for Table Tennis Table - The Clerk.
 - 9.2 Compost Toilet: Update following last meeting & to agree whether or not to proceed: Cllr. Sarah Leppard & The Clerk.
 - 9.3 Any other matters.
- 10. Finance.**
 - 10.1 Finance report & to note the balances: To note the bank balance as at 28/02/25 - £50,094.62.
Credits received: Cemetery Fees - 05/02 £600 & 17/02 £200, DCC P3 footpath grant - 19/02 £400.
Direct Debits taken: Nest - 05/02 £115.58, Pennon Water Services - 10/02 £17.54.
 - 10.2 To resolve to make payments:
 - Chq 2032 £ tbc Clerk - salary & expenses.
 - Chq 2033 £ tbc Parish warden - salary & expenses.
 - Chq 2034 £ 21.94 SMA Services. Payroll provider.
 - Chq 2035 £ 858.43 Countrywide Grounds Maintenance Ltd. Maintenance Contract.
 - Chq 2036 £ 54.00 Culmstock Village Hall. Room hire.
 - Chq 2037 £ 216.00 MDC Exports. Eco bag replacements.

Payments continued:

-Chq 2038 £ 840.00 Ken White Signs. Signs - play area and permissive path.
£ 424.20 Clerk ref: Royal Mail - annual fee for P.O Box.

- 10.3** Online banking arrangements for payments.
- 10.4** Renewal of Maintenance Contract.
- 10.5** Annual Review of Fixed Asset Register.
- 10.6** Vision ICT: Renewal of Annual Support Contract.
- 10.7** Clerk's Laptop.
- 10.8** Any other financial matters. .

- 11. The Culmstock News:** Future funding - Cllr. Dr. C Bass & Mrs J Zebedee.

- 12. Culmstock Cemetery.** (i) Cemetery Hedge. (ii) Any other matters.

- 13. Hillmoor Common.**

- 14. Annual Parish Meeting.**

- 15. MDDC Resilience** - mobile phone not spots.

- 16. VE Day - possible celebrations.** Cllr. Mrs Zebedee.

- 17. Correspondence & Any Consultations: Correspondence** - Clerks and Councils Direct. Elan City – road safety solutions. Children's Hospice South West posters. Open Spaces Society Spring 2025. Natural England Natural Capital & Ecosystem Assessment - letter of thanks & Field Studies Council pamphlet following survey. Various generic emails (circulated to all).
Correspondence for discussion - Family Farms and IHT; a Discussion Paper circulated to Parishes within the Blackdown Hills. To suggest comments: Cllr. Bartlett.
Consultations: Reminder - [Fire service consultation- Automatic Fire Alarms](#).

- 18. Items for information, future agenda items, and future meeting dates.** Next meeting: 09/04/25.