

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones. Email: lizzie@culmstock-pc.org.uk Parish Clerk Email: clerk@culmstock-pc.org.uk

Notice of a meeting of the Parish Council to be held at 7pm on Wednesday 12th February 2025 in Culmstock Village Hall. Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within the Democratic Period unless the matter is already an item on the agenda.

To Members of the Council: You are hereby summonsed to attend the above meeting for the purpose of transacting the following business

AGENDA

1. Democratic Period.
2. Apologies.
3. Declarations of Interest.
4. The Connecting the Culm Project: Flood Cameras - The Senior Culm Catchment Officer.
5. Approval of Minutes: of the meeting of the Parish Council held on 15/01/25.
6. Matters Arising.
- 7 **Planning and Planning Correspondence/Information.**
 - 7.1 Applications to be considered:
[-24/01815/HOUSE](#) Erection of carport, garage and workshop for ancillary use. Lower Mead Barn, Culmstock. EX15 3LA.
 - 7.2 Results from Mid Devon District Council.
[-24/01676/CLU](#) Certificate of Lawfulness for the existing use of 5 caravans (1, 2, 3, 4 and 6) in breach of condition 4, occupation by bona fide gypsies of Planning Permission 07/00300/FULL for a period in excess of 10 years. Permission Granted.
 - 7.3 For information as submitted by the contractor - acknowledgement of application received:
25/00046/CLP - Certificate of lawfulness for the installation of 2 twin Petanque Pistes. Location: Land at NGR 310107 114317 (Culmstock Community Garden) Hunters Hill, Culmstock.
 - 7.4 [Blackdown Hills National Landscape Management Plan Consultation.](#)
 - 7.5 [Consultation: Mid Devon Call for Sites 2025.](#)
 - 7.6 Any other Planning Matters.
8. **Reports.**
 - 8.1 The Chairman/Vice-Chairman.
 - 8.2 The Clerk. (i) DALC - Report on smaller councils meeting: The Clerk & Cllr. Mrs J Zebedee.
(ii) DALC – Nominations for Royal Garden Party.
 - 8.3 P3/Footpaths and/or Access.
 - 8.4 Hillmoor Common.
 - 8.5 Highways.
 - 8.6 Culmstock Cemetery.
 - 8.7 Any other reports including reports from DCC & MDDC Councillors.

9. Culmstock Play Area and Pavilion.

- 9.1** Petanque piste - update.
- 9.2** Improvements to the site: (i) Table Tennis Table - Cllr. Sarah Leppard. (ii) Monkey bars.
- 9.3** MDDC Quarterly Inspection.
- 9.4** Compost Toilet. (i) Certificate of Lawfulness. (ii) Options for consideration: Cllr. Sarah Leppard.
- 9.5** Any other matters.

10. Blackdown Hills Parishes Network: Update regarding membership.

11. Finance.

- 11.1** Finance report & to note the balances: To note the bank balance as at 31/01/25 - £51,353.92.
- 11.2** To resolve to make payments:
 - Chq 2024 £ tbc Clerk - salary & expenses.
 - Chq 2025 £ tbc Parish warden - salary & expenses.
 - Chq 2026 £ 21.94 SMA Services. Payroll provider.
 - Chq 2027 £ 63.45 R Lock. P3 Expenses - volunteer footpath warden.
 - Chq 2028 £ 151.00 The Carly Press. Printing re: Culmstock News summary minutes.
 - Chq 2029 £ 858.43 Countrywide Grounds Maintenance Ltd. Maintenance Contract.
 - Chq 2030 £ tbc Blackdown Hills Parishes Network. Subscription.
 - Chq 2031 £ 552.00 T K Play Ltd. Play area maintenance.
- 11.3** South Western Ambulance Service (SWAST) - renewal of defibrillator lease.
- 11.4** Annual Governance & Accountability Return (AGAR) 2024/25 (i) Confirmation of Internal Auditor 2024/25.
(ii) Statement of Internal Control and Risk Management Policy.
- 11.5** Annual Review of Fixed Asset Register.
- 11.6** Quotations for monkey bars.
- 11.7** Any other financial matters.

12. The future of The Culmstock News: Cllr. Dr. C Bass.

13. MDDC Resilience.

- 13.1** Community Risk Register.
- 13.2** BT digital voice events & mobile phone not spots.

14. Correspondence & Any Consultations: Correspondence - Family Farms and IHT; a Discussion Paper circulated to Parishes within the Blackdown Hills.
Clerks and Councils Direct. Email of thanks following recent donations from Churches Housing and Action Team and Citizens Advice Torridge, North, Mid & West Devon. Various generic emails (circulated to all).
Consultations: [Fire service consultation- Automatic Fire Alarms.](#)

15. Items for information, future agenda items, and future meeting dates. Future Meeting Dates: 12/03/25.