

CULMSTOCK PARISH COUNCIL

Minutes of a meeting of the Parish Council on 13th March 2019 in Culmstock Village Hall at 7pm

Present: Cllrs. Miss L Jones (Chairman), M Plastow, E Box, Mrs J Saunders, Mrs J Zebedee, County Cllr. R Radford (part of meeting), the Clerk and one member of the public

34. The Parish defibrillator was confirmed as in working order as at the meeting date.
35. Democratic Period: None.
36. Apologies: Cllrs. G Bass and Mrs E Artus.
37. Declarations of Interest: None.
38. Approval of Minutes - the minutes of the meeting of the Parish Council held on 06/02/19 were approved and duly signed by the Chairman.
39. **Matters Arising:** Following communication from a Parishioner regarding concerns about parking and safety issues following development at Hunters Hill in the village green area, the Parish Council agreed that whilst they were sympathetic to the issues, parking could not be provided for some houses and not others.
40. **Planning and Planning Correspondence/Information.**
- 40.1 **Applications to be considered:**
- [19/00369/HOUSE](#) Erection of a 2 storey rear extension. 19 Great Close, Culmstock. EX15 3HQ. No objections.
 - [19/00198/HOUSE](#) Demolition of single storey conservatory and replacement with a lantern roofed sun room. Radford House, Harts Row, Culmstock. EX15 3JL. No objections.
 - [19/00078/HOUSE](#) Installation of 2 dormer windows. Greenlands, Culmstock. EX15 3HW. No objections.
- 40.2 **Results of applications from Mid Devon District Council.**
- [18/01597/LBC](#) Listed Building Consent for alterations to existing single storey outbuildings to form additional living accommodation, and demolition of garden wing including storage barn (Revised Scheme), Bridge Farm, The Strand, Culmstock. Permitted with conditions to discharge.
- 40.3 **CPRE:** (i) Invitation to a seminar on 21/03/19 - Devon's New Housing Need: A Government & Local Authority Perspective; it is hoped that Cllrs. Mrs Zebedee and Bass will attend. (ii) Notification of AGM on 16/04/19 – noted.
- 40.4 **Any other planning matters.** (i) MDDC - Invitation to a stakeholder workshop on 27/03/19 for the Mid Devon Design Guide: Cllr. Bass will attend. (ii) Update on planning application -[18/01634/MFUL](#) Erection of 19 dwellings (6 affordable). Land at NGR 310020 113953, Linhay Close, Culmstock. The MDDC Planning Officer has reported that currently, MDDC is not in a position to recommend approval to the scheme. Enquiries will be made as to whether or not a decision on the application will be made by The Planning Committee.
41. **Maintenance Contracts.**
- 41.1 Renewal of Parish Grounds Maintenance Contract from 01/04/19: Following a review of a summary of the four tenders received, it was agreed to offer the three year contract to Blackdown Contractors Ltd.
- 41.2 Any other matters: (i) The contractor will be asked to address the issue of wind-blown trees at Hillmoor Common asap. (ii) It was agreed that the Parish Council Warden will be asked to monitor the grass cutting – extra time will be involved.

It was agreed to take item 10.2, the DCC report here, following which Cllr. Radford left the meeting.

42. **Report from Cllr. Radford:** A report will be circulated to all. Details include – Council Tax: this has increased in order to maintain frontline services. Recycling: pressure needs to be kept up with reference to recycling. Education: Devon still receives £294 less per child than the national average.

43. **Finance.**

- 43.1 The bank balance was reported as £28,854.86 as at 28/02/19.
- 43.2 The following payments were approved:
- Chq 1323 £ 118.94 S Marrison. Salary.

(finance continued)

- Chq 1324 £ 591.90 M Shore-Quinain. Salary & expenses.
- Chq 1325 £ 13.80 SMA Services Ltd. Payroll provider.
- Chq 1326 £ 31.50 Culmstock Village Hall. Room hire.
- Chq 1327 £ 146.69 MDC Exports Ltd. Dog bags.
- Chq 1328 £ 396.00 Blackdown Tree and Countryside. Grounds maintenance contract.

(Note: cheque made payable to Mr S A Findlay).

43.3 It was resolved to issue cheque number 1329 for £14.99 made payable to Mr M Barrow for P3 Expenses.

43.4 The monthly payment to Nest was reported.

43.5 Cemetery: A quotation of £75 was agreed from Edge IT Systems to assist with updating of the terms.

43.6 A quotation of was agreed £531.42 (including delivery) for a new noticeboard to be purchased for outside of the village hall. The Culmstock News will make a donation.

43.7 The Fixed Asset Register was reviewed and updated.

43.8 Any other financial matters: It was agreed to order a wild flower seed mix for Collier's Meadow at a cost of £89.99.

44. Reports.

44.1 MDDC Cllr. G Hughes: Due to absence, Cllr. Radford will arrange for a report to be circulated to all.

44.2 DCC Cllr. R Radford: Refer to minute number 42.

44.3 The Clerk. (i) Notification of annual defibrillator training on 27/04/19 in Hemyock Parish Hall.

44.4 The Chairman: Possibilities regarding future use of The Methodist Hall were discussed, and ideas are invited for the hall to be used for Parish activities, such as a community function room.

44.5 P3/Footpaths (P3 Co-ordinator Mr M Barrow) via Cllr. Plastow: The gate post at the entrance to FP1A has been replaced. Some debris including a fallen tree branch has been removed from the lane near Scotts Shute (FP1). Two way markers have been re-installed on footpaths 13 and 29. Horse riders seen recently on FP 1 were informed that the route was a footpath and not a bridleway.

44.6 Access: None.

44.7 Highways. (i) Notification of Temporary Traffic Notice - Lower Cross to Prescott Cross, Culmstock (TTRO1929354).

44.8 Culmstock News (Catherine Bass): The Culmstock News will make a donation for the cost of the new noticeboard.

44.9 Blackdown Hills Parish Network (Catherine Bass): None.

44.10 Culmstock Playing Field: The warden will be given contact details for the cleaning of the site toilet. A Pizza oven has been donated.

44.11 Collier's bridge: None.

44.12 Culmstock Village Hall: A new cistern has been put into the disabled toilet. A wine and cheese evening will take place shortly and hirers have been invited.

44.13 Any other reports: None.

45. Culmstock Cemetery: (i) The price for the purchase of plots, and transfer of rights will increase to reflect the Royal Mail special delivery charge for sending important documents. (ii) The Clerk will attend a presentation by Edge IT on 15/03/19.

46. District and Town/Parish Council Elections: A reminder was given of the process and the deadline for submission of nomination packs.

47. GDPR: Civic Privacy Notices will be sent out with any civic invitations.

48. Annual Parish Meeting 15/05/19: A new date was agreed of 22/05/19 due to the Annual Meeting of the Parish Council date being moved to 15/05/19.

49. Countryside Stewardship Scheme: The landowner is looking into the application for the new term.

50. National Trust Monumental Trek - Saturday 11th May 2019: No concerns following notification of a walk which will take in parts of Culmstock Beacon.

51. **Correspondence.** Consultations – the following were noted: (i) DCC – Reuse Credit Scheme. (ii) Radioactive Waste Management - Geological Disposal of Nuclear Waste. (iii) Clerks and Councils Direct.
52. Items for information and future agenda items: Annual Parish Meeting.
53. **Dates of future meetings:** April date tbc, 15/05/19 (7.30pm), 12/06/19 (7pm), and 17/07/19 (7pm).