

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones.
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Clerk: Melanie Shore-Quinain.
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Notice of a remote meeting of the Parish Council via GoToMeeting, to be held on Wednesday 10th June 2020 at 7pm. Members of the Public are invited to attend via the internet or phone (**see below for access details**), and may address the Council at the start of the meeting. Under these circumstances to ensure that the meeting runs as smoothly as possible, anyone wishing to speak should endeavour to notify the Clerk or the Chairman with their name, by 15.00 hours on the day of the meeting. Public speaking is easier when everyone is present in the same room, and prior notification will help to ensure that people are not missed. At the discretion of the Chairman, the democratic period will last no more than 15 minutes, and individuals may be limited to 2 minutes. No decision can be taken on issues raised within the democratic period unless the matter is already an item on the agenda.

Please join my meeting from your computer, tablet or smartphone.

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To Members of the Council: You are hereby summonsed to the join the above meeting for the purpose of transacting the following business.

AGENDA

1. Democratic Period.
2. Apologies.
3. Co-option of a Parish Councillor.
4. Resignation of a Parish Councillor.
5. Declarations of Interest.
6. Approval of Minutes: of the meeting of the Parish Council held on 06/05/2020.
7. Matters Arising.
8. **Planning and Planning Correspondence/Information.**
 - 8.1 Applications to be considered:
Revised drawings & additional information in respect of [18/01634/MFUL](#) Erection of 19 dwellings (6 affordable). Land at NGR 310020 113953, Linhay Close, Culmstock.
 - 8.2 Results of applications from Mid Devon District Council. The following applications have been approved:
[-20/00581/HOUSE](#) Erection of single storey extensions to front and rear. Penlee, Prescott, Uffculme. EX15 3BA.
[-20/00588/HOUSE](#) Erection of two-storey extension. Rexmead, Culmstock. EX15 3JX.
[-20/00504/LBC](#) Listed Building Consent for reinstatement works following fire damage and the installation of 9 replacement windows. Thornbank Farm, Fore Street, Culmstock. EX15 3JD.
[-20/00390/HOUSE](#) Erection of triple garage. Higher Walnut Cottage, Culmstock. EX15 3JU.
 - 8.3 **MDDC Consultation:** [Design Guide Supplementary Planning Document](#)
 - 8.4 Variations to S106 agreements – communication from MDDC.
 - 8.5 Any other planning matters.
9. Highways. (i) Doing What Matters Project. (ii) Any other matters.

10. Reports – any reports may be taken here.
11. **Finance.**
 - 11.1 To note the bank balance as at the last statement 31/05/20 - £35,401. To note credits received: 08/04 MDDC Precept first instalment, £16,466.38. 27/04 HMRC VAT refund 2018-19, £1520.62. Direct debits taken: Nest 24/04 - £67.23.
 - 11.2 To approve payments:
 - Chq 1472 £ 150.00 Vision ICT Ltd. Annual website hosting charge.
 - Chq 1473 £ 14.50 SMA Services Ltd. Payroll provider.
 - Chq 1474 £ 162.00 Microshade Business Consultants Ltd. Renewal of Data Protection Officer service.
 - Chq 1475 £ tbc Parish warden – salary & expenses.
 - Chq 1476 £ tbc Clerk – salary & expenses.
 - Chq 1477 £ 105.00 S Aldworth. Internal audit fee.
 - Chq 1478 £ 2000.00 Culmstock Village Hall. Annual grant.
 - 11.3 **Annual Governance & Accountability Return (AGAR) & Audit 2019/20.**
 - 11.3.1 Completion of Internal Audit – to note the Internal Audit report and approve implementation of any findings.
 - 11.3.2 Notice of Public Rights and Publication of unaudited AGAR for 30 days.
 - 11.4 Request for donation from Marie Curie.
 - 11.5 Any other financial matters.
11. **MDDC Reviews/Consultations**
 - 11.1 [Public Space Protection Order \(PSPO\).](#)
 - 11.2 [MDDC and Town and Parish Councils Charter.](#)
12. Emergency Plan Revision.
13. Ongoing closure of Parish Play Area and Pavilion. (i) To consider the possibility of erecting temporary fencing. (ii) Any other matters.
14. Culmstock Cemetery. (i) Request from Commonwealth War Graves Commission for display of signage. (ii) Any other matters.
15. Collier's bridge project.
16. **For information only - to note the following actions/info under Coronavirus (Covid-19) restrictions:**
 - 16.1 A response indicating no objections has been submitted for the following under delegation to the Clerk, in consultation with Parish Councillors: Cobblestones, The Cleeve, Culmstock. EX15 3JR.
[20/00629/HOUSE](#) Erection of an extension & Listed Building Consent [20/00631/LBC](#) for the erection of an extension.
17. **Correspondence:** Councillor Advocate Scheme invite (Office of the Police and Crime Commissioner).
18. **Items for information, future agenda items, and future meetings:** The next Full Council Meeting will be arranged when required - details will be on the website.