

## CULMSTOCK PARISH COUNCIL

Website: [www.culmstock-pc.org.uk](http://www.culmstock-pc.org.uk)

Chairman: Lizzie Jones.

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### **Notice of a remote meeting of the Parish Council via GoToMeeting, to be held on Wednesday 6<sup>th</sup> May 2020 at 7pm.**

Members of the Public are invited to attend via the internet or phone (**see below for access and password details**), and may address the Council at the start of the meeting. Under these circumstances to ensure that the meeting runs as smoothly as possible, anyone wishing to speak should endeavour to notify the Clerk or the Chair with their name, by 15.00 hours on the day of the meeting. Public speaking is easier when everyone is present in the same room, and prior notification will help to ensure that people are not missed. At the discretion of the Chairman, the democratic period will last no more than 20 minutes, and individuals will be limited to 2 minutes.

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/209946469>

**This meeting is locked with a password: 2020Culmstock**

You can also dial in using your phone. (For supported devices, tap a one-touch number below to join instantly.)

United Kingdom: +44 330 221 0097

- One-touch: <tel:+443302210097,,209946469#>

**Access Code: 209-946-469**

**To Members of the Council:** You are hereby summonsed to the join the above meeting for the purpose of transacting the following business.

### **AGENDA**

1. Adoption of Remote Meeting Protocol Policy.
2. Democratic Period.
3. Apologies.
4. Co-option of a Parish Councillor.
5. Declarations of Interest: To note that Cllr. Miss L Jones previously declared a DPI as the applicant ref planning application 20/00390/HOUSE.
6. Approval of Minutes: of the meeting of the Parish Council held on 11/03/20.
7. Matters Arising.
8. **Planning and Planning Correspondence/Information.**
  - 8.1 To agree a response to: -[20/00452/MOUT](#) Outline for the erection of up to 140 dwellings, with all matters reserved. The Paddocks, Blackwater Road, Culmstock. EX15 3HF.
  - 8.2 Applications to be considered:
    - [20/00504/LBC](#) Listed Building Consent for reinstatement works following fire damage and the installation of 9 replacement windows. Thornbank Farm, Fore Street, Culmstock. EX15 3JD.
    - [20/00588/HOUSE](#) Erection of two-storey extension. Rexmead, Culmstock. EX15 3JX.
    - [20/00581/HOUSE](#) Erection of single storey extensions to front and rear. Penlee, Prescott, Uffculme. Devon, EX15 3BA.
  - 8.3 Results of applications from Mid Devon District Council:
    - 19/01962/FULL Change of use of redundant building to a canine therapy centre. The Workshop, Culmstock, Devon. EX15 3HU. Approved.
  - 8.4 Any other planning matters.

9. Reports – any reports may be taken here.
10. Collier’s bridge project.
11. **Finance.**
  - 11.1 To note the following: Bank balance - £19,867.05 as at 31/03/20. Credits received: 05/03, £50 re: cemetery fees (500160). Direct debits taken: Nest 12/03, £75.33 & 31/03, £67.23, 11/03 ICO subscription, £35.
  - 11.2 To approve payments:

-Chq 1462 £ 125.00	The Culmstock Chilli Company. Routine maintenance.
-Chq 1463 £ 72.00	S Sampson. Renewal of cemetery gate post.
-Chq 1464 £ 120.00	Eagle Plant. Toilet hire.
-Chq 1465 £ 150.17	MDC Exports. Dog bags.
-Chq 1466 £ 144.00	N Page. P3/footpath work.
-Chq 1467 £ 36.00	GeoXphere Ltd. Parish Online mapping, annual subscription.
-Chq 1468 £ 11.79	South West Water. Cemetery water.
-Chq 1469 £ 95.00	ICCM. Subscription to Institute of Cemetery & Crematorium Management.
-Chq 1470 £ 16.00	Culmstock Village Hall. Hall hire,
-Chq 1471 £ 64.80	VisionICT. 3 x hosted email accounts.
  - 11.3 To note the annual subscription for DALC of £202.12 which has been deducted from the precept by MDDC.
  - 11.4 To note interest received at the bank 2019/20 - £4.90.
  - 11.5 Unaudited Accounts 2019/20.
  - 11.6 **Annual Governance & Accountability Return & Audit 2019/20.**
    - 11.6.1 Section 1 – To approve The Annual Governance Statement 2019/20.
    - 11.6.2 Section 2 - The Accounting Statements for 2019/20. (i) To consider the Accounting Statements. (ii) To approve the Accounting Statements. (iii) To arrange signature of the approved Accounting Statements.
  - 11.7 Any other financial matters.
12. Culmstock Cemetery.
13. Review of the following: Standing Orders, Privacy Notice.
14. For information only - to note the following actions under ref Coronavirus (Covid-19) restrictions:
  - 14.1 First responder to carry out monthly checks of the Parish defibrillator.
  - 14.2 Closure of Play Area and pavilion on 24/03/20.
  - 14.3 Closure of Cemetery on 04/04/20 and re-opening on 22/04/20, with a notice to adhere to Government guidelines.
  - 14.4 Cheques 1458 to 1461 totalling £1657.23 agreed for payment under delegation to the Clerk, in consultation with the Chairman and Vice-Chairman.
  - 14.5 Parish Paths – DCC to carry out any works until further notice.
  - 14.6 Community volunteer group - set up to help the vulnerable, supported by The Blackdown Support Group.
  - 14.7 Planning Applications for which a response with no objections has been submitted – agreed under delegation to the Clerk, in consultation with Parish Councillors:

-20/00422/HOUSE	Erection of rear porch. 11 Great Meadow, Culmstock, EX15 3FL. Permission granted.
-20/00390/HOUSE	Erection of triple garage. Higher Walnut Cottage, Culmstock. EX15 3JU. <i>See declarations: Cllr. Miss Jones declared a DPI and took no part in the discussion.</i>
-20/00453/TPO	Application to fell 1 Ash tree protected by Tree Preservation Order 96/00010/TPO. Land and Buildings at NGR 308818 116985 (West of 2 Red Ball Cottages), Burlescombe.
15. Correspondence: CPRE Countryside Voices. MDDC Playing Pitch Strategy questionnaire.
16. Items for information, future agenda items, and future meeting dates: The Annual Parish meeting and the Annual Parish Council Meeting have been cancelled, and the next Full Council Meeting will be arranged when required - details will be on the website.