

CULMSTOCK PARISH COUNCIL

Email: clerk@culmstock-pc.org.uk Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones. Tel: 01823 681476 Clerk: Melanie Shore-Quinain. Tel: 01884 266502

Notice of a meeting of the Parish Council to be held on Wednesday 22nd January 2020 in Culmstock Village Hall at 7pm. Members of the Public are invited to attend and may address the Council at the start of the meeting.

To Members of the Council: You are hereby summonsed to the above meeting for the purpose of transacting the following business.

AGENDA

1. To confirm that the Parish defibrillator is in working order as at the meeting date.
2. Democratic Period. *Parishioners are reminded that at the discretion of the Chairman, representations may not exceed a period of three minutes.*
3. Apologies: Cllrs. M Plastow, G Bass, Miss B Davies, T Platel and G Bass.
4. Resignation of a Parish Councillor.
5. Declarations of Interest.
6. Approval of Minutes: of the meeting of the Parish Council held on 04/12/19.
7. Matters Arising.
8. **Planning and Planning Correspondence/Information.**
 - 8.1 Applications to be considered: None.
 - 8.2 Results of applications from Mid Devon District Council:
 - 19/01636/FULL Change of use of land for the siting of 3 shepherds huts, associated parking and access path. Land at NGR 308968 113339 Southey Barton, Culmstock. Approved.
 - 19/01888/CAT Notification of intention to lift the crown of 1 Sweet Chestnut by 1m, crown thin and remove crossing/damaged branches from 1 Walnut tree within a Conservation Area. The Old Bakery, Town Hill, Culmstock. EX15 3JQ. Approved.
 - 19/01310/FULL Erection of bungalow and detached garage. Land at NGR 310275 114265 (Adjacent 10 Great Meadow) Hunters Hill, Culmstock. Permitted with conditions to discharge.
 - 8.3 Mid Devon Local Plan Review – Proposed Main Modifications Consultation.
 - 8.4 Any other planning matters. (i) Notice of designation of Neighbourhood Area for Churchstanton Parish. (ii) Somerset West and Taunton Council Local Plan Issues and Options Consultation.
9. **Finance.**
 - 9.1 To note the bank balance any credits received and direct debits taken as at the last statement.
 - 9.2 To resolve to make payments:

-Chq 1425 £	tb	Parish warden salary & expenses.
-Chq 1426 £	tb	Clerk's salary & expenses.
-Chq 1427 £	13.80	SMA Services Ltd. Payroll provider.
-Chq 1428 £	21.60	Vision ICT. Ltd. Email address.
-Chq 1429 £	192.50	Eagle Plant. Portable toilet hire.
-Chq 1430 £	125.00	The Culmstock Chilli Co.
-Chq 1431 £	146.69	MDC Exports Ltd. Dog bags.
-Chq 1432 £	5682.00	T K Play Ltd. Works to Parish playing field.
-Chq 1433 £	75.15	Computerlink (Leicester) Ltd. Printer cartridges.
-Chq 1434 £	190.40	HMRC. Quarterly PAYE.
-Chq 1435 £	86.99	Boston Seeds. Wild flower seed mix.
 - 9.3 To raise a cheque in respect of an overcharge in cemetery fees.
 - 9.4 To sign cheques and invoices.
 - 9.5 Review of effectiveness of system of internal control.

Finance Continued:

- 9.6 Review of salaries and expenses.
- 9.7 Precept 2020/2021: To agree a figure for the Parish precept.
- 9.8 Any other financial matters.

- 10. **Reports. To receive reports:**
 - 10.1 MDDC Cllr. G Hughes.
 - 10.2 DCC Cllr. R Radford.
 - 10.3 The Clerk.
 - 10.4 The Chairman.
 - 10.5 P3/Footpaths (P3 Co-ordinator Mr M Barrow).
 - 10.6 Access: (i) Bridleway 16. (ii) Bin at Blackdown Gate.
 - 10.7 Highways: Road closures: Road from Nicholashayne Cross past Upcott Farm, Culmstock (TTRO2033008) from 27/01/20 to 13/03/20. B3391 From Littlecroft to Westdown Farm, Culmstock (TTRO2032262) 17 to 21/02. The Strand, Culmstock (TTRO2032985) 17/03/20.
 - 10.8 Culmstock Village Hall.
 - 10.9 Culmstock Playing Field.
 - 10.10 Any other reports.

- 11. Collier's bridge project.

- 12. **DEVON ASSOCIATION OF LOCAL COUNCILS (DALC).**
 - 12.1 Call for nominations: County Committee casual vacancies.
 - 12.2 Draft Memorandum and Articles of Association.
 - 12.3 Royal Garden Party Nominations 2020.
 - 12.4 NALC Spring Conference – 17/03/20.

- 13. **Culmstock Cemetery**
 - 13.1 Consultancy.
 - 13.2 Estimate for scanning of registers.

- 14. Correspondence: Clerks and Councils Direct.

- 15. Items for information, future agenda items, and future meeting dates.