

## CULMSTOCK PARISH COUNCIL

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Chairman: Lizzie Jones. Tel: 01823 681476 Clerk: Melanie Shore-Quinain. Tel: 01884 266502

**Notice of a meeting of the Parish Council to be held on Wednesday 9<sup>th</sup> October 2019 in Culmstock Village Hall at 7pm.** Members of the Public are invited to attend and may address the Council at the start of the meeting.

**To Members of the Council:** You are hereby summonsed to the above meeting for the purpose of transacting the following business.

### AGENDA

1. To confirm that the Parish defibrillator is in working order as at the meeting date.
2. Democratic Period. *Parishioners are reminded that at the discretion of the Chairman, representations may not exceed a period of three minutes.*
3. Apologies: Cllr. M Plastow.
4. Declarations of Interest.
5. Approval of Minutes: of the meeting of the Parish Council held on 19/09/19.
6. Matters Arising.
7. **Planning and Planning Correspondence/Information.**
  - 7.1 Applications to be considered:  
[19/01636/FULL](#) Change of use of land for the siting of 3 shepherds huts, associated parking and access path.  
Land at NGR 308968 113339 Southey Barton, Culmstock.
  - 7.2 Results of applications from Mid Devon District Council.
  - 7.3 Any other planning matters.
8. **Finance.**
  - 8.1 To note the bank balance, any credits received and direct debits taken since the last statement.
  - 8.2 To resolve to make payments:

-Chq 1389	£ 126.00	Eagle Plant Ltd. Portable toilet hire.
-Chq 1390	£ tbc	S Marrison. Salary & expenses.
-Chq 1391	£ tbc	M Shore-Quinain. Salary & expenses.
-Chq 1392	£ 36.00	Vision ICT Ltd. Website accessibility.
-Chq 1393	£ 13.80	SMA Services Ltd. Payroll provider.
-Chq 1394	£ 240.00	PKF Littlejohn LLP. External audit fee.
-Chq 1395	£ 135.20	HMRC. Quarterly PAYE.
-Chq 1396	£ 100.00	Royal British Legion. Wreath - Poppy appeal.
-Chq 1397	£ tbc	Culmstock Village Hall. Room Hire.
-Chq 1398	£ tbc	Blackdown Tree and Countryside. Grounds maintenance contract.
  - 8.3 To sign cheques and invoices.
  - 8.4 Quotation for park benches.
  - 8.5 War memorial - replacement posts.
  - 8.6 Request for annual grant from Torridge, North, Mid and West Devon Citizens Advice.
  - 8.7 MDDC Grounds Maintenance Service Provision – Town and Parish Councils.
  - 8.8 Any other financial matters.
9. **Reports. To receive reports:**
  - 9.1 MDDC Cllr. G Hughes.
  - 9.2 DCC Cllr. R Radford.
  - 9.3 The Clerk.
  - 9.4 The Chairman.
  - 9.5 P3/Footpaths (P3 Co-ordinator Mr M Barrow).

*Reports continued:*

- 9.6** Access: Report on recent access advisory group meeting.
- 9.7** Highways: Traffic notice re: Lower Cross to Prescott Cross, Culmstock (TTRO1932255). Town and Parish Council Conference dates & venues.
- 9.8** Culmstock Playing Field: Annual play area inspection.
- 9.9** Culmstock Village Hall.
- 9.10** Any other reports.
- 9.11** Collier's bridge project.
  
- 10.** Culmstock Cemetery.
  
- 11.** Local Government Boundary Commission review of warding patterns.
  
- 12.** Correspondence.
- 13.** Items for information and future agenda items.
- 14.** Dates of future meetings: 13/11/19.