

## CULMSTOCK PARISH COUNCIL

Email: [clerk@culmstock-pc.org.uk](mailto:clerk@culmstock-pc.org.uk) Website: [www.culmstock-pc.org.uk](http://www.culmstock-pc.org.uk)

Chairman: Lizzie Jones. Tel: 01823 681476 Clerk: Melanie Shore-Quinain. Tel: 01884 266502

**Notice of a meeting of the Parish Council to be held on Thursday 19<sup>th</sup> September 2019 in Culmstock Village Hall at 7pm.** Members of the Public are invited to attend and may address the Council at the start of the meeting.

**To Members of the Council:** You are hereby summonsed to the above meeting for the purpose of transacting the following business.

### AGENDA

1. To confirm that the Parish defibrillator is in working order as at the meeting date.
2. Democratic Period. *Parishioners are reminded that at the discretion of the Chairman, representations may not exceed a period of three minutes.*
3. Apologies: Cllrs. E Box, M Plastow, Mrs R Balchin, M Chugg, G Bass and District Cllr. S Clist.
- 3.1 To pre-approve apologies in respect of Cllr. M Plastow.
4. Declarations of Interest.
5. Approval of Minutes: of the meeting of the Parish Council held on 24/07/19 and of an extraordinary meeting of the Parish Council held on 05/09/19.
7. Matters Arising.
8. **Planning and Planning Correspondence/Information.**
  - 8.1 Applications to be considered: None.
  - 8.2 Results of applications from Mid Devon District Council.
    - 19/00149/FULL Conversion of existing outbuilding/stable block to dwelling (Revised Scheme). The Paddocks, Blackwater Road, Culmstock. EX15 3HF. Approved.
    - 19/00719/FULL Erection of a replacement dwelling, detached garage and summerhouse (Revised scheme), Rexmead, Culmstock. EX15 3JX. Approved.
    - 19/00659/FULL Conversion of agricultural building to dwelling. Land and Buildings at NGR 311251 113415 (Moorend Barn), Culmstock. Approved.
  - 8.3 Any other planning matters. (i) . CPRE Priority Member's Invitation - Planning Workshop for Town & Parish Councils 15/10/19.
9. **Finance.**
  - 8.1 To note the bank balance, any credits received and direct debits taken since the last statement.
  - 8.2 To resolve to make payments:
    - Chq 1379 £ 132.00 Eagle Plant Ltd. Portable toilet hire.
    - Chq 1380 £ tbc S Marrison. Salary & expenses.
    - Chq 1381 £ tbc M Shore-Quinain. Salary & expenses.
    - Chq 1382 £ 54.00 Vision ICT Ltd. Email addresses.
    - Chq 1383 £ 12.00 Culmstock Village Hall. Room Hire.
    - Chq 1384 £ 27.60 SMA Services Ltd. Payroll provider.
    - Chq 1385 £ 25.00 GRIN SW LLP Annual subscription.
    - Chq 1386 £ tbc Blackdown Tree and Countryside. Grounds maintenance contract.
  - 8.3 To sign cheques and invoices.
  - 8.4 S106 funds - update.
  - 8.5 To consider a grant for Blackdowns Early Music Projects.
  - 8.6 MDDC estimate for multi-use bin at Blackdown Gate.
  - 8.6 Any other financial matters.

**9. Reports. To receive reports:**

- 9.1 MDDC Cllr. G Hughes.
  - 9.1.1 MDDC: Visit Mid Devon and Parish information.
  - 9.2 DCC Cllr. R Radford.
  - 9.3 The Clerk.
  - 9.4 The Chairman.
  - 9.5 P3/Footpaths (P3 Co-ordinator Mr M Barrow).
  - 9.6 Access: Multi-use dog/litter bin at Blackdown Gate.
  - 9.7 Highways: Highways Town and Parish Council Conference.
  - 9.9 Culmstock Playing Field.
  - 9.10 Culmstock Village Hall.
  - 9.11 Culmstock Cemetery.
  - 9.12 Parish Council Website: Website Accessibility Legislation.
  - 9.13 Any other reports.
10. Appointment of additional representatives to advisory groups: (i) Cllr. Miss B Davies.
11. **Blackdown Hills Parishes Network and Blackdown Hills AONB Management Partnership.**
- 11.1 BHPN representation on the AONB management Group - postal ballot for election of a Parish representative of the BHPN to the BH AONB Management Group.
12. Collier's bridge project.
13. Quantock Orienteers Forest League Event - Sunday 20th October 2019.
14. Local Government Boundary Commission review of warding patterns.
15. Devon Air Ambulance – correspondence regarding the possibility of a community night time landing site.
16. Correspondence: Clerks and Councils Direct. BHAONB Management Plan.
17. Items for information and future agenda items.
18. Dates of future meetings: 09/10/19 and 13/11/19.