

CULMSTOCK PARISH COUNCIL

Email: clerk@culmstock-pc.org.uk Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones. Tel: 01823 681476 Clerk: Melanie Shore-Quinain. Tel: 01884 266502

Notice of a meeting of the Parish Council to be held on Wednesday 24th July 2019 in Culmstock Village Hall at 7pm.
Members of the Public are invited to attend and may address the Council at the start of the meeting.

To Members of the Council: You are hereby summonsed to the above meeting for the purpose of transacting the following business.

AGENDA

1. To confirm that the Parish defibrillator is in working order as at the meeting date.
2. Democratic Period. *Parishioners are reminded that at the discretion of the Chairman, representations may not exceed a period of three minutes.*
3. Apologies: Cllrs. Miss B Davies, M Plastow, G Hughes, R Radford & S Clist.
4. Declarations of Interest.
5. Approval of Minutes: of the meeting of the Parish Council held on 10/06/19.
6. Culmstock Beacon: Countryside Stewardship Scheme .
7. Matters Arising.
8. **Planning and Planning Correspondence/Information.**
 - 8.1 Applications to be considered:
 - [19/00936/FULL](#) Permission (Revised scheme) and Listed Building Consent -[19/00935/LBC](#) for conversion of outbuilding/storage barn to holiday accommodation. Building at NGR 310090 113825 (Adj. to Bridge Mews) Culmstock .
 - 8.2 Results of applications from Mid Devon District Council.
 - [19/00779/CAT](#) Notification of intention fell 1 Elder tree and reduce the crown of 8 Plum trees within the Conservation Area. Woodside, Millmoor, Culmstock. EX15 3HA. No objection.
 - [19/00780/NMA](#) Non Material Amendment for 18/00562/HOUSE to allow the addition of a new window at first floor level on the East elevation. Town Hill Cottage, Town Hill, Culmstock. Permitted with conditions to discharge.
 - [19/00478/HOUSE](#) Erection of a two storey rear extension. Marshalls Farm, Burlescombe. Approved.
 - [19/00517/FULL](#) Erection of agricultural storage and livestock shed. Land at NGR 310237 115108 (West of Bartletts), Culmstock. Permission granted.
 - 8.3 Any other planning matters. (i) Neighbourhood Planning Courses.
9. **Finance.**
 - 9.1 To note the bank balance, any credits received and direct debits taken since the last statement.
 - 9.2 To resolve to make payments:
 - Chq 1360 £ 120.00 Eagle Plant Ltd. Portable toilet hire.
 - Chq 1361 £ 10.00 Culmstock Methodist Church. Room hire.
 - Chq 1362 £ 1202.14 Came and Company. Insurance Renewal.
 - Chq 1363 Spoilt cheque.
 - Chq 1364 £ 90.14 S Marrison. Salary & expenses.
 - Chq 1365 £ 558.51 M Shore-Quinain. Salary & expenses.
 - Chq 1366 £ 90.00 Vision ICT Ltd. Training.
 - Chq 1367 £ 125.00 The Culmstock Chilli Company. Quarterly payment for war memorial maintenance.
 - Chq 1368 £ 87.50 S Aldworth. Internal audit fee.
 - Chq 1369 £ 15.00 Culmstock Village Hall. Room Hire.
 - Chq 1370 £ 135.20 HMRC. Quarterly PAYE.
 - Chq 1371 £ 40.98 Devon Association of Local Councils. Booklets.
 - Chq 1372 £ 90.14 S Marrison. Salary & expenses for July.
 - Chq 1373 £ 502.94 M Shore-Quinain. Salary & expenses for July.

Finance Continued:

- Chq 1374 £ 146.69 MDC Exports Ltd. Dog bags.
- Chq 1375 £ 8.72 South West Water. Cemetery water.
- Chq 1376 £ 100.00 Culmstock Scouts. Donation for cleaning of play equipment.
- Chq 1377 £ 27.60 SMA Services Ltd. Payroll provider.
- Chq 1378 £ tbc MNR Projects Ltd. Playing field maintenance/work.
- Chq 1379 £ tbc Blackdown Tree and Countryside. Grounds maintenance contract.

9.3 To sign cheques and invoices.

9.4 S106 funds - update.

9.5 Purchase of Christmas lights.

9.6 Audit 2018/19.

9.7 Any other financial matters.

10. Reports. To receive reports:

10.1 DCC Cllr. R Radford.

10.2 The Clerk. DALC: Training/Annual Conference/ Election of County Committee.

10.3 The Chairman.

10.4 P3/Footpaths (P3 Co-ordinator Mr M Barrow). (i) Footpath 3.

10.5 Access: Information signs.

10.6 Highways.

10.7 Culmstock News (Catherine Bass).

10.8 Blackdown Hills Parish Network (Catherine Bass).

10.9 Culmstock Playing Field.

10.10 Culmstock Village Hall.

10.11 Culmstock Cemetery.

10.12 Any other reports.

11. **Appointment of additional representatives to advisory groups:** (i) Cllr. Miss B Davies (ii) Cllr. M Chugg.

12. Blackdown Hills Parishes Network.

12.1 Call for BHPN Nominations for representative to Blackdown Hills AONB Management Group.

13. Collier's bridge project.

14. Culmstock Methodist Building.

15. Proposed Devon & Somerset Fire & Rescue Service Changes - 12 Week Consultation.

16. Assets of Community Value. Update re: The Culm Valley Inn.

17. Correspondence.

18. Items for information and future agenda items.

19. Dates of future meetings: September 2019.