

CULMSTOCK PARISH COUNCIL

Email: clerk@culmstock-pc.org.uk Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones. Tel: 01823 681476 Clerk: Melanie Shore-Quinain. Tel: 01884 266502

Notice of a meeting of the Parish Council to be held on Monday 10th June 2019 in Culmstock Village Hall at 7.30pm.
Members of the Public are invited to attend and may address the Council at the start of the meeting.

To Members of the Council: You are hereby summonsed to the above meeting for the purpose of transacting the following business.

AGENDA

1. To confirm that the Parish defibrillator is in working order as at the meeting date.
2. Democratic Period. *Parishioners are reminded that at the discretion of the Chairman, representations may not exceed a period of three minutes.*
3. Apologies: Cllrs. G Bass.
4. Co-option of Parish Councillors. *There is one vacancy on the Parish Council.*
5. Declarations of Interest.
6. Approval of Minutes: of the annual meeting of the Parish Council held on 20/05/19 and the annual Parish meeting held on 22/05/19.
7. Matters Arising.
8. **Planning and Planning Correspondence/Information.**
 - 8.1 **Applications to be considered:**
 - [19/00779/CAT](#) Notification of intention fell 1 Elder tree and reduce the crown of 8 Plum trees within the Conservation Area. Woodside, Millmoor, Culmstock. EX15 3HA.
 - [19/00149/FULL](#) Conversion of existing outbuilding/stable block to dwelling (Revised Scheme). The Paddocks, Blackwater Road, Culmstock. EX15 3HF.
 - [19/00719/FULL](#) Erection of a replacement dwelling, detached garage and summerhouse (Revised scheme), Rexmead, Culmstock. EX15 3JX.
 - 8.2 Results of applications from Mid Devon District Council.
 - 8.3 Any other planning matters. (i) Town and Parish Councils/Neighbourhood Plan Group Custom and Self Build Workshop with the Right to Build Task Force.
9. **Finance.**
 - 9.1 To note the bank balance, any credits received and direct debits taken as at the last statement.
 - 9.2 To resolve to make payments:
 - Chq 1349 £ 138.00 Eagle Plant Ltd. Portable toilet hire.
 - Chq 1350 £ 20.00 Culmstock Methodist Church. Room hire.
 - Chq 1351 £ tbc Microshade Business Consultants Ltd. Data Protection Officer service/support 2019/20.
 - Chq 1352 £ 13.80 SMA Services Ltd. Payroll provider.
 - Chq 1353 £ 90.14 S Marrison. Salary.
 - Chq 1354 £ tbc M Shore-Quinain. Salary & expenses.
 - Chq 1355 £ 150.00 Vision ICT Ltd. Annual fee for website hosting and support.
 - Chq 1356 £ 89.18 Mrs J Zebedee. Re-imburement for refreshments for Annual Parish Meeting.
 - Chq 1357 £ 95.22 Computerlink (Leicester) Ltd. Printer cartridges.
 - Chq 1358 £ 15.73 South West Water Business. Cemetery water.
 - 9.3 To sign cheques and invoices.
 - 9.4 To note that cheque number 1346 has been cancelled internally.
 - 9.5 Nest deduction.
 - 9.6 To discuss funds towards the purchase of Christmas lights for the village.
 - 9.7 Council owned email addresses.
 - 9.8 Annual Return and Audit 2018/19 - To note/review the report from the internal auditor.
 - 9.9 Any other financial matters.

10. Reports. To receive reports:

- 10.1 MDDC Cllr. G Hughes.
 - 10.2 DCC Cllr. R Radford.
 - 10.3 The Clerk.
 - 10.4 The Chairman.
 - 10.5 P3/Footpaths (P3 Co-ordinator Mr M Barrow).
 - 10.6 Access.
 - 10.7 Highways.
 - 10.8 Culmstock News (Catherine Bass).
 - 10.9 Blackdown Hills Parish Network (Catherine Bass). BHPN AGM 26-06-19.
 - 10.10 Culmstock Playing Field.
 - 10.11 Collier's bridge.
 - 10.12 Culmstock Village Hall.
 - 10.13 Culmstock Cemetery.
 - 10.14 Any other reports.
11. Countryside Stewardship Scheme.
12. Devon Association of Local Councils – Election of County Committee.
13. Correspondence.
14. Items for information and future agenda items.
15. Dates of future meetings: 17/07/19.