

## CULMSTOCK PARISH COUNCIL

Email: [clerk@culmstock-pc.org.uk](mailto:clerk@culmstock-pc.org.uk) Website: [www.culmstock-pc.org.uk](http://www.culmstock-pc.org.uk)

Chairman: Lizzie Jones. Tel: 01823 681476 Clerk: Melanie Shore-Quinain. Tel: 01884 266502

**Notice of a meeting of the Parish Council to be held on Wednesday 13<sup>th</sup> March 2019 in Culmstock Village Hall at 7pm.** Members of the Public are invited to attend and may address the Council at the start of the meeting.

**To Members of the Council:** You are hereby summonsed to the above meeting for the purpose of transacting the following business.

### AGENDA

1. To confirm that the Parish defibrillator is in working order as at the meeting date.
2. Democratic Period. *Parishioners are reminded that at the discretion of the Chairman, representations may not exceed a period of three minutes.*
3. Apologies.
4. Declarations of Interest.
5. Approval of Minutes: of the meeting of the Parish Council held on 06/02/19.
6. **Matters Arising.**
7. **Planning and Planning Correspondence/Information.**
- 7.1 **Applications to be considered:**
  - [19/00369/HOUSE](#) Erection of a 2 storey rear extension. 19 Great Close, Culmstock. EX15 3HQ.
  - [19/00198/HOUSE](#) Demolition of single storey conservatory and replacement with a lantern roofed sun room. Radford House, Harts Row, Culmstock. EX15 3JL.
  - [19/00078/HOUSE](#) Installation of 2 dormer windows. Greenlands, Culmstock. EX15 3HW.
- 7.2 **Results of applications from Mid Devon District Council.**
  - [18/01597/LBC](#) Listed Building Consent for alterations to existing single storey outbuildings to form additional living accommodation, and demolition of garden wing including storage barn (Revised Scheme), Bridge Farm, The Strand, Culmstock. Permitted with conditions to discharge.
- 7.3 **CPRE:** (i) Seminar on 21/03/19 - Devon's New Housing Need: A Government & Local Authority Perspective (ii) AGM 16/04/19.
- 7.4 Any other planning matters. (i) MDDC - Invitation to a stakeholder workshop for the Mid Devon Design Guide (ii) Update on planning application -[18/01634/MFUL](#) Erection of 19 dwellings (6 affordable). Land at NGR 310020 113953, Linhay Close, Culmstock.
8. **Maintenance Contracts.**
- 8.1 Renewal of Parish Grounds Maintenance Contract from 01/04/19 – agreement, following a review of a summary of tenders received.
- 8.2 Any other matters.
9. **Finance.**
- 9.1 To note the bank balance and any credits received as at the last statement.
- 9.2 To resolve to make payments:
  - Chq 1323 £ 118.94 S Marrison. Salary.
  - Chq 1324 £ 591.90 M Shore-Quinain. Salary & expenses.
  - Chq 1325 £ 13.80 SMA Services Ltd. Payroll provider.
  - Chq 1326 £ 31.50 Culmstock Village Hall. Room hire.
  - Chq 1327 £ 146.69 MDC Exports. Ltd.
  - Chq 1328 £ tbc Blackdown Tree and Countryside. Grass maintenance contract.  
(Note: cheque made payable to Mr S A Findlay).
- 9.3 To sign cheques and invoices.
- 9.3 Nest deduction and payment.
- 9.4 Cemetery – quotation from Edge IT Systems.
- 9.5 Quotation for new noticeboard.

*Finance continued:*

- 9.6 Annual review of Fixed Asset Register.
- 9.7 Any other financial matters.
  
- 10. Reports. To receive reports:**
- 10.1 MDDC Cllr. G Hughes.
- 10.2 DCC Cllr. R Radford.
- 10.3 The Clerk. (i) Annual Defibrillator training 27/04/19, Hemyock Parish Hall.
- 10.4 The Chairman.
- 10.5 P3/Footpaths (P3 Co-ordinator Mr M Barrow).
- 10.6 Access.
- 10.7 Highways. (i) Temporary Traffic Notice - Lower Cross to Prescott Cross, Culmstock (TTRO1929354).
- 10.8 Culmstock News (Catherine Bass).
- 10.9 Blackdown Hills Parish Network (Catherine Bass).
- 10.10 Culmstock Playing Field.
- 10.11 Collier's bridge.
- 10.12 Culmstock Village Hall.
- 10.13 Any other reports.
  
- 12. Culmstock Cemetery.
  
- 13. District and Town/Parish Council Elections.
  
- 14. **GDPR:** Civic Privacy Notices.
  
- 15. Annual Parish Meeting 15/05/19.
  
- 16. Countryside Stewardship Scheme.
  
- 17. National Trust Monumental Trek - Saturday 11th May 2019.
  
- 18. **Correspondence.** Clerks and Councils Direct. Consultations: (i) DCC – Reuse Credit Scheme. (ii) Radioactive Waste Management - Geological Disposal of Nuclear Waste.
  
- 19. Items for information and future agenda items.
  
- 20. **Dates of future meetings:** 03/04/19, 08/05/19, 12/06/19 and 17/07/19.