

CULMSTOCK PARISH COUNCIL

Email: clerk@culmstock-pc.org.uk Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones. Tel: 01823 681476 Clerk: Melanie Shore-Quinain. Tel: 01884 266502

Notice of a meeting of the Parish Council to be held on Wednesday 6th February 2019 in Culmstock Village Hall at 7pm. Members of the Public are invited to attend and may address the Council at the start of the meeting.

To Members of the Council: You are hereby summonsed to the above meeting for the purpose of transacting the following business.

AGENDA

1. To confirm that the Parish defibrillator is in working order as at the meeting date.
2. Democratic Period. *Parishioners are reminded that at the discretion of the Chairman, representations may not exceed a period of three minutes.*
3. Apologies.
4. Co-option of Parish Councillors: *There are two vacancies on the Parish Council.*
5. Declarations of Interest.
6. Approval of Minutes: of the meeting of the Parish Council held on 09/01/19.
7. **Matters Arising.**
8. **Planning and Planning Correspondence/Information.**
 - 8.1 **Applications to be considered:**
 - [19/00099/HOUSE](#) Erection of two storey extension. Ford House, Nicholashayne, TA21 9QY.
 - [19/00069/HOUSE](#) Erection of first floor extension. Fir Cone, Culmstock. EX15 3JX.
 - 8.2 **Results of applications from Mid Devon District Council.**
 - [18/01981/HOUSE](#) Erection of single storey side and rear extensions. Lower Walnut Cottage, Culmstock, EX15 3JU.
 - [19/00041/CAT](#) Notification of intention to prune 1 cherry tree by 5.5 metres within a Conservation Area. Ponderosa, Hemyock Road, Culmstock, EX15 3JB.
 - [18/01972/CLU](#) Certificate of lawfulness for the existing dwelling built not in accordance with the terms of Planning Permission EN.4213/26417 (Agricultural Tie) for a period in excess of 4 years. Rexmead, Culmstock. EX15 3JX.
 - 8.3 Update on planning application -[18/01634/MFUL](#) Erection of 19 dwellings (6 affordable). Land at NGR 310020 113953, Linhay Close, Culmstock.
 - 8.4 To note that the following application has been submitted (in a neighbouring Parish): -
[18/01974/FULL](#) Change of use of agricultural land to natural burial ground. Land at NGR 310172 112097. Road from Harringay Cross to Hackpen Cross, Culmstock.
 - 8.5 Culm Garden Village Consultation.
 - 8.6 Any other planning matters.
9. **Maintenance Contracts.**
 - 9.1 Parish Grounds Maintenance Contract.
 - 9.2 MDDC verges maintenance provision 2019-20, update on amendments to the schedule.
10. **Finance.**
 - 10.1 To note the bank balance and any credits received as at the last statement.
 - 10.2 To resolve to make payments:
 - Chq 1313 £ 72.00 S Marrison. Salary.
 - Chq 1314 £ 558.26 M Shore-Quinain. Salary & expenses.
 - Chq 1315 £ 13.80 SMA Services Ltd. Payroll provider.
 - Chq 1316 £ 300.00 Ed Box. Repairs required at the playing field.
 - Chq 1317 £ 175.63 South West Water. Cemetery water.
 - Chq 1318 £ 150.00 Blackdown Hills Parishes Network. Annual subscription.
 - Chq 1319 £ 35.55 Mike Barrow. P3/footpath expenses.

Finance continued:

- Chq 1320 £ 12.00 Culmstock Village Hall. Room hire.
- Chq 1321 £ 68.40 Mid Devon District Council. Annual play area inspection.
(cheque made payable to Post Office Ltd).
- Chq 1322 £ tbc Computerlink Ltd. Printer cartridges.

- 10.3** To sign cheques and invoices.
- 10.4** Renewal of Data Protection fee with Information Commissioner's Office.
- 10.5** Nest deduction and payment.
- 10.6** Culmstock Playing Field - quotation to supply and fit a flat swing seat.
- 10.7** Any other financial matters.

11. Reports. To receive reports:

- 11.1** MDDC Cllr. G Hughes.
- 11.2** DCC Cllr. R Radford.
- 11.3** The Clerk.
- 11.4** The Chairman: Letter of support to cricket club.
- 11.5** P3/Footpaths (P3 Co-ordinator Mr M Barrow).
- 11.6** Access.
- 11.7** Highways.
- 11.8** Culmstock News (Catherine Bass).
- 11.9** Blackdown Hills Parish Network (Catherine Bass).
- 11.10** Culmstock Playing Field.
- 11.11** Collier's bridge.
- 11.12** Any other reports.

12. Culmstock Village Hall.

- 12.1** Provision of a new lighting bar.
- 12.2** Any other matters.

13. Culmstock Cemetery.

- 14.** District and Town/Parish Council Elections.

15. Correspondence.

- (i) Letter received from Culmstock Methodist Church.

16. Items for information and future agenda items.

- 17. Dates of future meetings:** 13/03/19, 03/04/19, 08/05/19, 12/06/19 and 17/07/19.