

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones. Email: lizzie@culmstock-pc.org.uk Parish Clerk Email: clerk@culmstock-pc.org.uk

Notice of a meeting of the Parish Council to be held at 7pm on Wednesday 13th November 2024 in Culmstock Village Hall. Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within the Democratic Period unless the matter is already an item on the agenda.

To Members of the Council: You are hereby summonsed to attend the above meeting for the purpose of transacting the following business.

AGENDA

1. Democratic Period.
2. Apologies: Cllrs. Miss L Jones.
3. Declarations of Interest.
4. Approval of Minutes: of the meeting of the Parish Council held on 09/10/24.

5. Matters Arising.
 - 5.1 Possibility of Community Orchard - update, date to meet Neighbourhood Highways Officer (NHO) on site.

6. **Planning and Planning Correspondence/Information.**
 - 6.1 Applications to be considered:
[24/00595/LBC](#) Listed Building Consent for the replacement of existing roof lights, installation of photovoltaic panels on house and installation of rooflights on adjoining barn. Thornbank Farm, Fore Street, Culmstock, EX15 3JD.
 - 6.2 Results from Mid Devon District Council.
[24/00923/LBC](#) Listed Building Consent for the erection of porch. Woodgate Farm, Culmstock, Devon. EX15 3HW. Approved.
 - 6.3 Any other Planning Matters.

7. **Reports.**
 - 7.1 The Chairman/Vice-Chairman.
 - 7.2 The Clerk.
 - 7.3 P3/Footpaths and/or Access. (i) DCC P3 Scheme - P3 Grant, Parish Paths Officer, Parish Maps: The Clerk. (ii) Any other matters.
 - 7.4 Highways. (i) Upcoming meeting with NHO (ii) Correspondence received across the BHPN re: problems with HGV's being stranded in villages. (iii) Any other matters.
 - 7.5 Blackdown Hills Parishes Network: Newsletter received.
 - 7.6 Any other reports including reports from DCC & MDDC Councillors.

8. **Finance.**
 - 8.1 Finance report & to note the balances: To note the bank balance as at 31/10/24 - £61,525.51. Credits received: 07/10 - £22,405.50 from MDDC re: balance of precept 2024/25, 21/10 - £200 in respect of cemetery fees. Direct Debits taken: 07/10 - £98.63 Nest.
 - 8.2 To resolve to make payments:
 - Chq 1990 £ TBC Clerk - salary & expenses.
 - Chq 1991 £ TBC Parish warden - salary & expenses.
 - Chq 1992 £ 21.94 SMA Services. Payroll provider.
 - Chq 1993 £ 858.43 Countrywide Grounds Maintenance Ltd. Maintenance contract.
 - Chq 1994 £ 222.18 Eagle Plant. Portable toilet hire.
 - Chq 1995 £ 36.00 Culmstock Village Hall. Room hire. 2 months.
 - Chq 1996 £ 496.08 MDDC. Bin emptying 6 months. Blackdown Gate & Silver Street.

Finance Continued:

- Chq 1997 £ TBC Society of Local Council Clerks. Membership Renewal.
- Chq 1998 £ 42.00 Devon Association of Local Councils. Upcoming webinar fee re: the Clerk.
- Chq 1999 £ 100.54 Mrs J Zebedee. Materials and plants ref war memorial.

- 8.3 Churches Action Housing Team (CHAT) – request for financial support.
- 8.4 Renewal of Membership to The Campaign to Protect Rural England (CPRE).
- 8.5 Notification of date of deadline for submission of Parish Precept to MDDC – 22/01/25.
- 8.6 Notification from MDDC of costs for cutting of DCC verges 2025/26 - £1139.28
- 8.7 NALC Salary Scales.
- 8.8 Any other financial matters.

9. **Culmstock Play Area and Pavilion.**
 - 9.1 Annual Inspection Report.
 - 9.2 Report following recent site meeting regarding Petanque piste - two quotations received to date.
 - 9.3 Any other matters.

10. **Hillmoor Common.**

11. **Culmstock Cemetery.**
 - 11.1 Maintenance.
 - 11.2 Any other matters

12. **Correspondence & Any Consultations.**

Correspondence: Connecting Devon and Somerset (CDS) update. Clerks & Councils Direct. Various generic emails.

Consultations: [Devon and Somerset Fire and Rescue - Precept consultation.](#)
[MDDC - Let's Talk Mid Devon, Residents' Survey 2024.](#)

Reminder of the following consultations & to decide whether or not to submit a response -
[Devon and Torbay Local Transport Plan 4.](#)
[Devon Countywide Local Cycling and Walking Infrastructure Plan \(LCWIP\) public consultation.](#)

13. **Items for information, future agenda items, and future meeting dates.** Future Meeting Dates: 11/12/24 and 15/01/25.