

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones. Email: lizzie@culmstock-pc.org.uk Parish Clerk Email: clerk@culmstock-pc.org.uk

Notice of a meeting of the Parish Council to be held at 7pm on Wednesday 9th October 2024 in Culmstock Village Hall. Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within the Democratic Period unless the matter is already an item on the agenda.

To Members of the Council: You are hereby summonsed to attend the above meeting for the purpose of transacting the following business.

AGENDA

1. Democratic Period.
2. Apologies: Cllrs. Dr C Bass.
3. Declarations of Interest.
4. Approval of Minutes: of the meeting of the Parish Council held on 11/09/24.
5. Matters Arising.

6. **Planning and Planning Correspondence/Information.**
 - 6.1 Applications to be considered: None received.
 - 6.2 Results from Mid Devon District Council.
 - 24/00913/HOUSE Erection of summerhouse. Oakridge 1A, Earland Rise, Culmstock, EX15 3FY. Approved.
 - 24/01141/CAT Notification of intention to thin the crown of 1 Walnut tree and remove 1 Sweet Chestnut tree within the Conservation Area. The Old Bakery, Town Hill, Culmstock. EX15 3JQ. No objection.
 - 24/01091/CLP Certificate of Lawfulness for the proposed enlargement of patio to the front of pavilion from 30 sqm to 64 sqm. Culmstock Cricket Club, Culmstock, EX15 3HS. Approved.
 - 24/01155/HOUSE Erection of two-storey extension and link and siting of an air source heat pump following removal of single storey lean-to and conservatory. Whitting House, Nicholashayne. TA21 9QY. Approved.
 - 6.3 For Information - to note that the following application was withdrawn as notified on 12/09/24:
24/00934/FULL Construction and operation of a micro energy storage facility. Land at NGR [310218114073](#) Hunters Way, Culmstock.
 - 6.4 Neighbourhood Planning - report from the Clerk on information received.
 - 6.5 Any other Planning Matters.

7. **Reports.**
 - 7.1 The Chairman/Vice-Chairman.
 - 7.2 The Clerk.
 - 7.3 P3/Footpaths and/or Access.
 - 7.4 Highways.
 - 7.5 Any other reports including reports from DCC & MDDC Councillors.

8. **Finance.**
 - 8.1 Finance report: To note the bank balance as at 30/09/24 - £41,890.92.
 - 8.2 To resolve to make payments:
 - Chq 1979 £ tbc Clerk - salary & expenses.
 - Chq 1980 £ 152.77 Parish warden - salary & expenses.
 - Chq 1981 £ 21.94 SMA Services. Payroll provider.
 - Chq 1982 Spoilt cheque
 - Chq 1983 £ 858.43 Countrywide Grounds Maintenance Ltd. Maintenance contract.
 - Chq 1984 £ 202.86 Eagle Plant. Portable toilet hire.
 - Chq 1985 £ 25.00 The Open Spaces Society. Publication.

Finance Continued:

- Chq 1986 £ 577.80 HMRC. Quarterly payment.
- Chq 1987 Spoilt cheque
- Chq 1988 £ tbc MDC Exports. Dog bags & replacement dispensers.

- 8.3 Poppy Appeal - Donation to the Royal British Legion.
- 8.4 Parish Council bank accounts - to consider opening a notice account with Lloyds Bank to hold an amount of reserve funds.
- 8.5 Any other financial matters.

9. **Culmstock Play Area and Pavilion.**

10. **Hillmoor Common.**

11. **Culmstock Cemetery.**
- 11.1 Richard Grant Memorials - request for approval for the option of QR codes to be included on memorials via applications for memorial headstones/tablets.
- 11.2 Any other matters.

12. **Parish Benches.**

13. **Correspondence & Any Consultations.**
Correspondence: Clerks and Councils Direct. Open Spaces Society Autumn 2024 magazine. CPRE Devon Voice Autumn 2024 & notification of AGM on 16/10/24. Various generic emails.
Consultations: [Devon and Torbay Local Transport Plan 4](#). [Devon Countywide Local Cycling and Walking Infrastructure Plan \(LCWIP\) public consultation](#).

14. **Items for information, future agenda items, and future meeting dates.**