

## CULMSTOCK PARISH COUNCIL

Website: [www.culmstock-pc.org.uk](http://www.culmstock-pc.org.uk)

Chairman: Lizzie Jones. Email: [lizzie@culmstock-pc.org.uk](mailto:lizzie@culmstock-pc.org.uk) Parish Clerk Email: [clerk@culmstock-pc.org.uk](mailto:clerk@culmstock-pc.org.uk)

**Notice of a meeting of the Parish Council to be held at 7pm on Wednesday 11<sup>th</sup> September 2024 in Culmstock Village Hall.** Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within the Democratic Period unless the matter is already an item on the agenda.

**To Members of the Council:** You are hereby summonsed to attend the above meeting for the purpose of transacting the following business.

### AGENDA

1. Democratic Period.
2. Co-option of a Parish Councillor.
3. Apologies: MDDC Cllr. Simon Clist.
4. Declarations of Interest.
5. Approval of Minutes: of the meeting of the Parish Council held on 07/08/24.
6. Matters Arising.
  
7. **Planning and Planning Correspondence/Information.**
  - 7.1 Applications to be considered:
    - [24/00934/FULL](#) Construction and operation of a micro energy storage facility. Land at NGR [310218 114073](#) Hunters Way, Culmstock.
    - [24/00923/LBC](#) Listed Building Consent for the erection of porch. Woodgate Farm, Culmstock, Devon. EX15 3HW.
    - [24/01155/HOUSE](#) Erection of two-storey extension and link and siting of an air source heat pump following removal of single storey lean-to and conservatory. Whitting House, Nicholashayne. TA21 9QY.
    - [24/00898/LBC](#) Listed Building Consent for re-rendering exterior elevations with lime render. Cadbury House, Fore Street, Culmstock. EX15 3JD.
    - [24/01141/CAT](#) Notification of intention to thin the crown of 1 Walnut tree and remove 1 Sweet Chestnut tree within the Conservation Area. The Old Bakery, Town Hill, Culmstock. EX15 3JQ.
  - 7.2 Tree Preservation Order - 24/00007/TPO (The Paddocks, Blackwater Road, Culmstock).
  - 7.3 Results from Mid Devon District Council.
    - [24/00649/FULL](#) Notification of revised and additional plans re: Variation of condition 2 of planning permission 13/00104/FULL to allow revised plans. Reservoir at NGR 310867 114866 Road South of Blackdown Common, Culmstock. Permitted with conditions to discharge.
    - [24/01035/FULL](#) Erection of dwelling following partial demolition of an agricultural building, utilising the Class Q fallback position. Land & Buildings at NGR 310187 115182 Old Drove Farm Culmstock. Permitted with conditions to discharge.
    - [24/01057/CAT](#) Notification of intention to remove of 6 self-seeded Sycamore, 1 River Alder, multi stemmed Holly Trees and multi stem Leylandii within the Conservation Area. Land at NGR 310090 113537 at The Shieling, Silver Street, Culmstock. No objection.
  - 7.4 Any other Planning Matters.
  
8. **Reports.**
  - 8.1 The Chairman/Vice-Chairman.
  - 8.2 The Clerk
  - 8.3 P3/Footpaths and/or Access.
  - 8.4 Highways. (i) Speeding and speedwatch - MDDC Cllr. Natasha Bradshaw. (ii) Any other matters.
  - 8.5 Any other reports including reports from DCC & MDDC Councillors.

9. **MDDC - Public Space Protection Order (for information only).**
10. **Finance.**
- 10.1 Finance report: To note the bank balance as at 31/08/24 - £44,352.24. Direct Debits taken: Nest £104.03 on 23/08, Pennon Water Services £19.71 on 08/08.
- 10.2 To resolve to make payments:
  - Chq 1972 £ tbc Clerk - salary & expenses.
  - Chq 1973 £ tbc Parish warden - salary & expenses.
  - Chq 1974 £ 21.94 SMA Services. Payroll provider.
  - Chq 1975 £ 858.43 Countrywide Grounds Maintenance Ltd. Maintenance contract.
  - Chq 1976 £ 221.52 Eagle Plant. Portable toilet hire.
  - Chq 1977 £ 36.00 Culmstock Village Hall. Room hire.
  - Chq 1978 £ 252.00 PKF Littlejohn LLP. External audit fee.
- 10.3 Countrywide Grounds Maintenance (i) Replacement of three Parish benches - updated quotation  
(ii) Quotation for additional orchard cut.
- 10.4 Funding for a Youth Club.
- 10.5 Publications available from the Open Spaces Society.
- 10.6 Re-allocation of S106 funds.
- 10.7 External Auditor's Report and Certificate 2023/24: External Auditor's Report and Notification of Conclusion of Audit received.
- 10.8 Any other financial matters.
11. **Culmstock Play Area and Pavilion.**
- 11.1 Improvements to the site and general site maintenance.
- 11.2 Any Other Matters.
12. **Hillmoor Common.**
13. **Village Green.**
- 13.1 Communication received from a parishioner regarding the possibility of a community orchard.
- 13.2 Any other matters.
14. **Devon Communities Together – Devon Community Resilience Forum.**
15. **Devon Association of Local Councils - AGM & Conference & training and events.**
16. **Correspondence & Any Consultations.**  
**Correspondence:** Clerks and Councils Direct. Email from Blackdowns Early Music Projects. Various generic emails.
17. **Items for information, future agenda items, and future meeting dates.**