

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones - email: lizzie@culmstock-pc.org.uk Parish Clerk email: clerk@culmstock-pc.org.uk

Notice of the Annual Meeting of the Parish Council to be held on Wednesday 15th May 2024 in Culmstock Village Hall at 7.00pm. Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within the democratic period unless the matter is already an item on the agenda. Following the democratic period public participation is only permitted by special invitation of the Chairman.

To Members of the Council: You are hereby summonsed to the above meeting for the purpose of transacting the following business.

AGENDA

1. **Democratic Period.**
2. **Election of Officers:**
 - 2.1 Chairman. a) Chairman to sign a Declaration of Acceptance of Office.
 - 2.2 Vice Chairman b) Vice-Chairman to sign a Declaration of Acceptance of Office.
3. **Apologies.**
4. **Declarations of Interest.**
5. **Co-option of a Parish Councillor.**
7. **Appointment of representatives to advisory/working groups.**
 - 7.1 Planning.
 - 7.2 P3/The Parish Paths.
 - 7.3 Highways.
 - 7.4 Playing Field.
 - 7.5 Cemetery.
 - 7.6 Access, Common Land & Beacon.
 - 7.7 Website.
 - 7.8 Finance.
 - 7.9 Collier's bridge project.
 - 7.10 Personnel.
 - 7.11 Flooding & Sewerage.
 - 7.12 Emergency.
8. **Appointment of Representatives to:**
 - 8.1 Culmstock Village Hall.
 - 8.2 Blackdown Hills Parishes Network.
 - 8.3 Parish Magazine.
 - 8.4 Allotment Society.
 - 8.5 Governing Body of the Primary School.
 - 8.6 Culmstock Christmas Lights.
9. **Approval of Minutes:** of the Annual Parish Meeting and of the Parish Council meeting held on 10/04/24 and of the Annual Parish Meeting held on 08/05/24.
10. **Matters Arising.**

11. Planning and Planning Correspondence.

11.1 Applications to be considered by the Parish Council:

[24/00712/CAT](#) Notification of intention to remove 1 Goat Willow tree (T5) in 2 stages (Stage 1 pollard at main crown union, Stage 2 dismantle to ground level) within a Conservation Area. Vennwoods, Millmoor, Culmstock. EX15 3HA.

[24/00621/HOUSE](#) Erection of a garden gym and reorientation of existing greenhouse. Cheritons, Blackwater Road, Culmstock. EX15 3JW.

[24/00649/FULL](#) Variation of condition 2 of planning permission 13/00104/FULL to allow revised plans. Reservoir at NGR 310867 114866 Road South of Blackdown Common, Culmstock.

[24/00644/FULL](#) Change of use of holiday let known as the annexe to ancillary accommodation. Walders Court, Culmstock. EX15 3HW.

11.2 Results of applications from Mid Devon District Council and information.

[24/00243/FULL](#) Erection of a dwelling utilising the Class Q fallback position 22/00383/PNCOU. Farm Building at NGR 309750 112984 (North East of Pilemoor) Uffculme Road, Culmstock. Permitted with conditions to discharge.

[-24/00232/HOUSE](#) Erection of side extension, replacement of roof to porch, removal of conservatory and replacement of flat roof to rear. 1 Great Close, Culmstock. EX15 3HQ.

[24/00435/PNHH](#) Prior Notification for the erection of an extension, extending 5.7m to the rear, maximum height of 3.5m and eaves height of 2.30m. Greenlands, Culmstock. EX15 3HW. Decision - Development Acceptance.

11.3 Communication received from Kingacre Developments Ltd.

11.4 Any other planning matters.

12. Finance.

12.1 To note the bank balance and credits received since the last statement. Balance as at 30/04/24 - £60,610.86. Credits - 10/04/24 £22,087.50 from MDDC - precept first instalment (less net DALC subscription). Direct Debits: 22/04, £45 Open Spaces Society re: membership.

12.2 To resolve to make the following payments:

-Chq 1921 £ 21.94	SMA Services Ltd. Payroll provider.
-Chq 1922 £ tbc	Clerk. Salary and expenses.
-Chq 1923 £ tbc	Parish warden. Salary and expenses.
-Chq 1924 £ 320.64	Eagle Plant Ltd. Fencing & portable toilet hire.
-Chq 1925 £ 858.43	Countrywide Grounds Maintenance Ltd. Maintenance Contract.
-Chq 1926 £ 47.96	Devon Association of Local Councils. VAT (omitted from invoice).
-Chq 1927 £ 180.00	Uffculme Allotment Association. Contribution to rental in Uffculme.
-Chq 1928 £ 45.00	Parish Online. Mapping.
-Chq 1929 £ 496.08	MDDC. Bin emptying.
-Chq 1930 £ 528.00	Vision ICT Ltd. Hosted email accounts & annual support contract.
-Chq 1931 £ tbc	Culmstock Village Hall. Room Hire.
-Chq 1932 £ 100.30	J Zebedee. Expenses re: refreshments for Annual Parish Meeting.
-Chq 1933 £ 185.00	N Page. P3 Footpath work.

12.3 Report on S106 funds.

12.4 Quotations to remove existing Spika in play area and replacement options.

12.5 Quotation for maintenance work from T K Play Ltd.

12.6 Any other financial matters to be noted.

13. Reports.

13.1 The Clerk.

13.2 The Chairman.

13.3 P3 Parish Paths and/or Access.

13.4 Highways.

13.5 Any other reports including reports from MDDC and DCC Councillors.

14. Culmstock Cemetery.

15. Culmstock Play Area and Pavilion.

15.1 Anti-social behaviour on site.

15.2 Improvements to the site including the possibility of a Petanque pitch.

15.3 Any other matters.

16. Culmstock Beacon

16.1 Royal Marine Cadets - Training over Private Land (TOPL) Land Agreement Form.

16.2 Any other matters.

17. Assets of Community Value - The Culm Valley Inn.

18. Hillmoor Common.

19. Correspondence & Any Consultations. Clerks & Councils Direct. ICCM Journal. CPRE Members Guide.

20. Items for information, future agenda items and future meeting dates. 12/06/24.