

## CULMSTOCK PARISH COUNCIL

Website: [www.culmstock-pc.org.uk](http://www.culmstock-pc.org.uk)

Chairman: Lizzie Jones. Email: [lizzie@culmstock-pc.org.uk](mailto:lizzie@culmstock-pc.org.uk) Parish Clerk Email: [clerk@culmstock-pc.org.uk](mailto:clerk@culmstock-pc.org.uk)

**Notice of a meeting of the Parish Council to be held at 7pm on Wednesday 13<sup>th</sup> March 2024 in Culmstock Village Hall.** Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within the Democratic Period unless the matter is already an item on the agenda.

**To Members of the Council:** You are hereby summonsed to attend the above meeting for the purpose of transacting the following business.

### AGENDA

1. Democratic Period.
2. Apologies: Cllr. Mrs R Balchin.
3. Declarations of Interest.
4. Approval of Minutes: of the meeting of the Parish Council held on 14/02/24.
5. Matters Arising.
  
6. **Planning and Planning Correspondence/Information.**
  - 6.1 Applications to be considered:  
[24/00232/HOUSE](#) Erection of side extension, replacement of roof to porch, removal of conservatory and replacement of flat roof to rear. 1 Great Close, Culmstock. EX15 3HQ.  
[24/00064/FULL](#) Demolition of existing dwelling and erection of replacement dwelling. Waterslade, Nicholashayne. EX15 3HT.
  - 6.2 Results from Mid Devon District Council.
  - 6.3 Any other Planning Matters. (i) Report on CPRE planning workshop.
  
7. **Culmstock Play Area and Pavilion.**
  - 7.1 Maintenance works.
  - 7.2 Any other matters.
  
8. **Reports.**
  - 8.1 The Chairman.
  - 8.2 The Clerk. (i) Connecting the Culm - Forum 6 – 14/03/24@ Cullompton Community Centre.
  - 8.3 P3/Footpaths and/or Access. (i) Mid Devon Walking Festival – 14<sup>th</sup> to 29<sup>th</sup> September 2024.
  - 8.4 Highways: Cllr. Dr Bass.
  - 8.5 Any other reports including reports from DCC & MDDC Councillors. (i) Report on Blackdown Hills National Landscape Management Plan Review Workshop.
  
9. **Finance.**
  - 9.1 Finance report: To note the bank balance as at 29/02/24 - £44,465.63. Credits: £57 in respect of cemetery fees on 19/02. Direct Debits: £108.90 Nest 06/02.
  - 9.2 To resolve to make payments:
    - Chq 1897 £ 19.94 SMA Services. Payroll provider.
    - Chq 1898 £ 820.80 Countrywide Grounds Maintenance Ltd. Maintenance contract.
    - Chq 1899 £ tbc Clerk - salary & expenses.
    - Chq 1900 £ 175.77 Parish warden - salary & expenses.
    - Chq 1901 £ 43.00 M Delamain. Maintenance at playing field.
    - Chq 1902 £ 18.00 Culmstock Village Hall. Room hire.
    - Chq 1903 £ 26.40 Eagle Plant. Fencing hire.
    - Chq 1904 £ tbc BHPN. Annual subscription.

*Finance Continued:*

- Chq 1905 £ tbc Computerlink (Leicester) Ltd. Printer cartridges.
- Chq 1906 £ 66.15 Volunteer Footpath Warden. Expenses ref. P3/footpath work.
- Chq 1907 £ tbc C Bass. Expenses - travel to CPRE Planning workshop.
- Chq 1908 £ tbc S Leppard. Expenses - refreshments at CPR/defibrillator session.
- Chq 1909 £ 396.00 Clerk ref: Royal Mail - annual fee for P.O Box.

- 9.3 Estimate from T K Play Ltd., for maintenance works at the play area following the annual inspection.
- 9.4 Estimate from M Delamain for replacement tap in cemetery.
- 9.5 Additional noticeboards for the Parish – estimate from Greenbarnes Ltd.
- 9.6 Review of Fixed Asset Register.
- 9.7 Any other financial matters.

**10. Culmstock Cemetery.**

**11. Collier's bridge project.**

**12. Annual Parish Meeting 2024.**

**13. To agree to appoint Cllr. Mrs Balchin to the Playing Field Advisory Group.**

**14. Correspondence & Any Consultations.**

Consultations:

[DCC - Tiverton and Cullompton Local Cycling and Walking Infrastructure Plan consultation](#)

[DCC - Devon & Torbay Devolution Deal: have your say on proposed devolution deal](#)

**15. Items for information, future agenda items, and future meeting dates.** Next meeting - 10/04/24.