

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones. Email: lizzie@culmstock-pc.org.uk Parish Clerk Email: clerk@culmstock-pc.org.uk

Notice of a meeting of the Parish Council to be held at 7pm on Wednesday 17th January 2024 in Culmstock Village Hall. Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within the Democratic Period unless the matter is already an item on the agenda.

To Members of the Council: You are hereby summonsed to attend the above meeting for the purpose of transacting the following business.

AGENDA

1. Democratic Period.
2. Apologies.
3. Declarations of Interest.
4. Approval of Minutes: of the meeting of the Parish Council held on 06/12/23.
5. Matters Arising.
6. Co-option - to approve a draft co-option policy.

7. **Planning and Planning Correspondence/Information.**
 - 7.1 Applications to be considered: None.
 - 7.2 Notification of date of Hearing in respect of the following application - [21/01499/FULL](#) Change of use of agricultural land to allow the siting of 1 mobile home and associated works for the use of gypsy and traveller family (Revised Scheme). Land at NGR 310236 115114 (Bartletts) Culmstock. Appeal Ref No. APP/Y1138/W/23/3328724.
 - 7.3 To note that the following applications were considered under delegation it was agreed for no objections:
-[23/01478/FULL](#) Construction of equine exercise arena. Land at NGR 309990 113118 Western Counties Equine Hospital, Culmstock.
-[23/01758/FULL](#) Conversion of a barn to a dwelling and single storey extension. Land and Building at NGR 309270 114192 Prescott, Uffculme.
 - 7.4 Results from Mid Devon District Council.
 - 7.5 Any other Planning Matters.

8. **Flooding.**
 - 8.1 Flood Protection for Community Buildings.

9. **Culmstock Play Area and Pavilion**
 - 9.1 Petanque - to note any further feedback following recent publicity & to consider the possibility of constructing a pitch at the Parish playing field.
 - 9.2 Any other matters.

10. **Reports.**
 - 10.1 The Chairman.
 - 10.2 The Clerk.
 - 10.3 P3/Footpaths and/or Access. (i) Mid Devon Walking Festival – 14th to 29th September 2024.
 - 10.4 Highways: Clerk to report.
 - 10.5 Any other reports including reports from DCC & MDDC Councillors including reminder of MDDC State of the District Debate 2023/24.

11. Finance.

- 11.1** Finance report: To note the bank balance as at 30/12/23 - £49,478.60. Direct Debits taken, Nest 07/12 - £124.38 & £110.15 on 21/12, Pennon Water Service 08/11 - £46.06. Credits received in respect of cemetery fees £600 on 01/12 and £530 on 18/12.
- 11.2** To resolve to make payments:
- Chq 1882 £ 19.94 SMA Services. Payroll provider.
 - Chq 1883 £ 820.80 Countrywide Grounds Maintenance Ltd. Maintenance contract.
 - Chq 1884 £ 865.83 Clerk - salary & expenses.
 - Chq 1885 £ 175.77 Parish warden - salary & expenses.
 - Chq 1886 £ 312.00 MDDC. Litter bin emptying.
 - Chq 1887 £ 201.60 MDDC. Play area inspections.
 - Chq 1888 £ 18.00 Culmstock Village Hall. Room hire
- 11.3** To note that the following cheque numbers were agreed under delegation - 1880 (HMRC quarterly payment - £630.32) and 1881 (AET Flood Defence - £476.40).
- 11.4** Audit 2023/24.
- 11.5** Precept 2024/2025: To agree a figure for the Parish precept.
- 11.6** Any other financial matters.

12. Culmstock Cemetery.

- 13. Correspondence & Any Consultations.** [Peninsula Transport – consultation on regional transport strategy.](#)
[MDDC Survey - Share your views on rural services in Mid Devon.](#)

- 14. Items for information, future agenda items, and future meeting dates - 14/02, 13/03, 10/04.** Collier's bridge project (March 2024 agenda).