

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Parish Clerk Email: clerk@culmstock-pc.org.uk

Notice of the annual meeting of the Parish Council to be held on Wednesday 18th May 2022 in Culmstock Village Hall 7.30pm. Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. This is to ensure that the layout of the room is set up to accommodate all present safely. If you feel unable to attend in person but would like to speak please contact the Clerk. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.

To Members of the Council: You are hereby summonsed to the join the above meeting for the purpose of transacting the following business.

AGENDA

1. **Democratic Period.**
2. **Election of Officers:**
 - 2.1 Chairman.
 - 2.2 Chairman to sign a Declaration of Acceptance of Office form.
 - 2.3 Vice Chairman.
3. **Apologies.**
4. **Co-option of Parish Councillors.** *There is one vacancy on the Parish Council.*
5. **Declarations of interest.**
6. **Replacement Bench on Culmstock Beacon** - to receive an update and to consider an application for grant funding via The Farming in Protected Landscapes Programme (FiPL).
7. **Appointment of representatives to advisory/working groups.**
 - 7.1 Planning.
 - 7.2 P3/The Parish Paths.
 - 7.3 Playing Field.
 - 7.4 Highways.
 - 7.5 Cemetery.
 - 7.6 Culmstock Village Hall.
 - 7.7 Parish Magazine.
 - 7.8 Allotment Society.
 - 7.9 Access, Common Land and Beacon.
 - 7.10 Finance.
 - 7.11 Governing Body of the Primary School.
 - 7.12 Blackdown Hills Parishes Network.
 - 7.13 Website.
 - 7.14 Emergency.
 - 7.15 Personnel.
 - 7.16 Collier's bridge project.
 - 7.17 Flooding and Sewerage.
 - 7.18 Culmstock Christmas Lights
8. **Approval of Minutes:** of the Annual Parish Meeting and the Parish Council meeting both as held on 13/04/22
9. **Matters Arising.**

10. Planning and Planning Correspondence.

10.1 Applications to be considered by the Parish Council: None.

10.2 Results of applications from Mid Devon District Council and information.

22/00144/FULL Change of use of former orchard to domestic garden; erection of porch, garage/workshop and garden shed. Little Orchard Barn, Culmstock. EX15 3JX. Approved.

10.3 Housing Needs Survey. (i) To agree the Housing Needs Survey Questionnaire. (ii) Any other matters.

10.4 Any other planning matters.

11. Connecting the Culm - Report on recent drop in session and online meetings.

12. Finance.

12.1 To note the bank balance as at 30/04/22 - £49,053.38. Credits - 11/04/22: £20,500.95 from MDDC - precept first instalment (less DALC subscription). Direct Debits - Nest 01/04 £85.53.

12.2 To resolve to make payments:

-Chq 1670 £ 691.45 Clerk - salary and expenses.

-Chq 1671 £ 151.25 Parish Warden - salary and expenses.

-Chq 1672 £ 18.12 SMA Services. Payroll provider.

-Chq 1673 £ 360.00 Vision ICT Ltd. Annual support contract.

-Chq 1674 £ 12.26 South West Water. Cemetery water.

-Chq 1675 £ 626.77 Countrywide Grounds Maintenance Ltd. Maintenance contract - grass cutting.

-Chq 1676 £ 400.00 Wiveliscombe War Memorial. Skate Ramp,

-Chq 1677 £ 156.00 Eagle Plant Ltd. Portable toilet hire.

-Chq 1678 £ 16.00 Culmstock Village Hall. Room hire.

12.3 Any other financial matters to be noted.

13. Reports.

13.1 The Clerk.

13.2 The Chairman.

13.3 Highways.

13.4 P3/Footpaths.

13.5 District and County Councillor.

13.6 Any other reports.

14. Culmstock Cemetery.

15. Culmstock Play Area and Pavilion.

15.1 Annual Fire Policy Review.

15.2 Any other Matters.

16. The Queen's Platinum Jubilee.

17. Collier's bridge project.

18. Correspondence: Clerks and Councils Direct. ICCM Journal.

19. Items for information, future agenda items and future meeting dates.

COVID-19 Attendees should observe the prevailing Covid guidance. Individuals must not attend a meeting if they are displaying any Covid-19 symptoms, or have been in close contact with anyone that has Covid-19. Attendees should maintain a degree of social distancing where practical including seating arrangements. Face coverings are encouraged in crowded, enclosed spaces. The agenda is available electronically.