

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones.

Clerk: Melanie Shore.

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Notice of a meeting of the Parish Council to be held on Wednesday 12th January 2022 in Culmstock Village Hall at 7pm. Members of the Public are welcome to attend and may address the Council at the start of the meeting. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. This is to ensure that the layout of the room is set up to accommodate all present safely. If you feel unable to attend in person but would like to speak please contact the Clerk. At the discretion of the Chairman, the democratic period is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda.

To Members of the Council: You are hereby summonsed to the join the above meeting for the purpose of transacting the following business.

AGENDA

1. Democratic Period.
2. Apologies.
3. Co-option of Parish Councillors.
4. Declarations of Interest.
5. Approval of Minutes: of the meeting of the Parish Council held on 08/12/21.
6. Matters Arising.

7. **Planning and Planning Correspondence/Information.**
 - 7.1 Applications to be considered: None.
 - 7.2 Results of applications from Mid Devon District Council.
 - 7.3 To note that the following application has been withdrawn: 21/01885/OUT Outline for the erection of 2 dwellings and associated works, with all matters reserved. Applegarth, Silver Street, Culmstock. EX15 3JE.
 - 7.4 Any other planning matters.

8. **Finance.**
 - 8.1 To note the bank balance as at 31/12/21 - £44,832.23. Direct debits taken: Nest 20/12 - £79.09.
 - 8.2 To resolve to make payments:
 - Chq 1630 £ 20.50 SMA Services Ltd. Payroll provider.
 - Chq 1631 £ 662.12 Clerk salary & expenses.
 - Chq 1632 £ 115.78 Parish warden salary & expenses.
 - Chq 1633 £ 2856.00 Blackdown Contractors Ltd. Grass cutting maintenance contract.
 - Chq 1634 £ 315.79 HMRC. Quarterly PAYE.
 - Chq 1635 £ 100.00 CHAT (Churches Housing Action Team (Mid Devon) Ltd). Donation.
 - Chq 1636 £ 16.00 Culmstock Village Hall. Room hire.
 - Chq 1637 £ 44.10 Volunteer Footpath Warden. P3 expenses.
 - Chq 1638 £ 148.25 P3 Co-ordinator. P3 expenses.
 - 8.3 MDDC cost reference cutting of verges on behalf of DCC 2022/23 - £981.63.
 - 8.4 To consider a request for a donation to the following (i) Citizens Advice Torridge, North, Mid & West Devon (ii) Blackdown Support Group.
 - 8.5 Grass Maintenance Contract from April 2022.
 - 8.6 Precept 2022/23: To agree a figure for the Parish precept.
 - 8.7 Review of effectiveness of system of internal control.
 - 8.8 Any other financial matters.

9. **Reports.**
 - 9.1 The Clerk.
 - 9.2 P3 Footpaths.
 - 9.3 Highways.

Reports continued:

- 9.4 Any other reports.
- 10. Collier's bridge project.
- 11. **Culmstock Play Area and Pavilion.**
 - 11.1 New dog bin.
 - 11.2 Any other matters
- 12. Culmstock Cemetery.
- 13. The Queen's Platinum Jubilee 2022.
- 14. Replacement Bench on Culmstock Beacon.
- 15. MDDC Parish Review.
- 16. Climate Change - Achievable objectives for Parishes.
- 17. Correspondence & Consultations.
- 18. Review of Clerk's salary.
- 19. Items for information, future agenda items, and future meeting dates.

COVID-19 *Individuals must not attend a meeting if they are displaying any Covid-19 symptoms, or have been in close contact with anyone that has Covid-19.*

Unless you are exempt or have a reasonable excuse face coverings are now required by law in most indoor public places including village halls. Please see [guidance](#) on the wearing of face coverings.

Culmstock Village Hall has an NHS QR code to support test and trace and attendees are encouraged to register using this app. The Clerk will not provide any papers - the agenda is available electronically and individuals that wish to refer to the agenda must do so via their own device or bring their own printed copy which must be taken away by the individual at the end of the meeting. Do not share items such as devices or pens. Attendees should maintain a degree of social distancing where practical including seating arrangements. Users should stack away their own chair & wipe down.