

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones.

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Notice of a remote meeting of the Parish Council via GoToMeeting, to be held on Wednesday 13th January 2021 at 7pm. Members of the Public are invited to attend via the internet or phone (**access details below**), and may address the Council at the start of the meeting. Please refer to the [Remote Meeting Protocol Policy](#) - under these circumstances to ensure that the meeting runs as smoothly as possible, anyone wishing to speak should notify the Clerk or the Chairman with their name, by 15.00 hours on the day of the meeting. Public speaking is easier when everyone is present in the same room, and prior notification will help to ensure that people are not missed. At the discretion of the Chairman, the democratic period will last no more than 15 minutes, and individuals may be limited to 2 minutes. No decision can be taken on issues raised within the democratic period unless the matter is already an item on the agenda.

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To Members of the Council: You are hereby summonsed to the join the above meeting for the purpose of transacting the following business.

AGENDA

1. Democratic Period.
2. Apologies.
3. Declarations of Interest.
4. Approval of Minutes: of the meeting of the Parish Council held on 09/12/2020.
5. Matters Arising.

6. **Planning and Planning Correspondence/Information.**
 - 6.1 Applications to be considered:
 - [20/02078/FULL](#) Erection of an agricultural livestock shed. Land at NGR 310546 117151 (Upcott Farm), Nicholashayne.
 - [20/02092/LBC](#) Listed Building Consent for the replacement of turnerised slate roof with natural slate, removal of chimney and replace existing uPVC double glazed windows in courtyard area with hardwood timber framed casement windows. Cadbury House, Fore Street, Culmstock. EX15 3JD.
 - [20/02117/LBC and 20/02114/HOUSE](#) Listed Building Consent and permission for alterations to rear of dwelling and erection of a car port, log store and office. Woodgate Farm, Culmstock. EX15 3HW.
 - 6.2 Results of applications from Mid Devon District Council.
 - [-20/01748/HOUSE](#) Retention of garden shed. 5 Earland Rise, Culmstock. EX15 3FY. Approved.
 - [-20/01794/FULL](#) Erection of single storey rear extension. 7 Great Meadow, Culmstock, EX15 3FL. Approved.
 - [20/01797/FULL & 20/01798/LBC](#) - Listed Building Consent & permission for conversion of barn to teaching and office facilities. Land & Buildings at NGR 309080 114448 (Silver Street Farm) Prescott, Uffculme. Approved.
 - [20/01860/CAT](#) Notification of intention to fell 1 Cherry tree within the Conservation Area. 2 The Strand Culmstock. EX15 3JH. Approved.

Results of Planning applications continued:

20/01866/CAT Notification of intention to crown lift upper branches of 1 Goat Willow tree to give approximately 1m lateral clearance within the Conservation Area. Graveyard All Saints Church, Fore Street Culmstock. Approved.

-20/01701/CAT Notification of intention to dismantle 1 Grey Alder to hedge level and reduce the crown of 1 Silver Birch tree by 2.5m and 1 Hawthorn tree by 1m within the Conservation Area. 1 The Strand, Culmstock. EX15 3JH. Approved.

For information only to note that the following application has been withdrawn: -20/01640/FULL Siting of a residential caravan. Land at NGR 310236 115114 (Bartletts) Culmstock.

6.4 Any other planning matters.

7. Access.

7.1 Hillmoor Common.

7.2 Permissive Path – from Culmstock Cemetery to Fry’s Farm.

7.3 Any other matters.

8. Highways.

8.1 Update on Culmstock Village sign located near Rexmead.

8.2 Any other matters.

9. Reports – any reports may be taken here.

10. Finance.

10.1 To note the bank balance as at the last statement.

10.2 To approve payments:

-Chq 1523 £ 21.60 Vision Ict Ltd. Email address.

-Chq 1528 £ 60.00 D Richmond Computer Services. IT support.

-Chq 1529 £ 39.70 SMA Services Ltd. Payroll provider.

-Chq 1530 £ 180.00 Shiny Happy People Services Ltd. Fire Risk Assessment re: pavilion and BBQ huts.

-Chq 1531 £ 347.90 HMRC. Quarterly PAYE.

-Chq 1532 £ 712.36 Clerk. Salary and expenses.

-Chq 1533 £ 143.08 Parish warden. Salary and expenses.

-Chq 1534 £ 297.60 T K Play Ltd. Maintenance in playing field.

-Chq 1535 £ 3882.00 T K Play Ltd. Installation of new slide.

-Chq 1536 £ 150.00 Blackdown Hills Parish Network. Membership subscription.

10.3 Parish Council website – annual support contract.

10.4 DCC (via MDDC) Grass Cutting Charges 2021- 22.

10.5 Precept 2021/2022: To agree a figure for the Parish precept.

10.6 Any other financial matters.

11. Culmstock Cemetery.

12. Parish Playing Field.

13. Collier’s bridge project.

14. Request for memorial bench to be placed on Culmstock Beacon.

15. Culmstock Parish Council Advisory (working) groups.

15.1 To appoint Cllr. Kay to an advisory group.

15.2 Any other appointments/movement.

16. Census 2021.

17. Review of Staff Salaries.

18. **Correspondence:** Clerks & Councils Direct. Letter of thanks from CAB and South West Ambulance Community First Responders.
19. **For information only - to note the following actions/info under Coronavirus (Covid-19) restrictions:**
- 19.1 A response indicating no objections has been submitted for the following under delegation to the Clerk, in consultation with the Chairman and Vice-Chairman - & all Parish Councillors have been informed.
[20/02055/LBC](#) Listed Building Consent to vault the ceiling in the master bedroom. Thornbank Farm, Fore Street, Culmstock. EX15 3JD.
20. **Items for information, future agenda items, and future meetings.**