

CULMSTOCK PARISH COUNCIL

Website: www.culmstock-pc.org.uk

Chairman: Lizzie Jones.

Clerk: Melanie Shore-Quinain.

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Notice of a remote meeting of the Parish Council via GoToMeeting, to be held on Wednesday 10th February 2021 at 7pm. Members of the Public are invited to attend via the internet or phone (**see below for access details**), and may address the Council at the start of the meeting. Please refer to the [Remote Meeting Protocol Policy](#) - under these circumstances to ensure that the meeting runs as smoothly as possible, anyone wishing to speak should notify the Clerk or the Chairman with their name, by 15.00 hours on the day of the meeting. Public speaking is easier when everyone is present in the same room, and prior notification will help to ensure that people are not missed. At the discretion of the Chairman, the democratic period will last no more than 15 minutes, and individuals may be limited to 2 minutes. No decision can be taken on issues raised within the democratic period unless the matter is already an item on the agenda.

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Access Code: 360-444-709

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To Members of the Council: You are hereby summonsed to the join the above meeting for the purpose of transacting the following business.

AGENDA

1. Democratic Period.
2. Apologies.
3. Declarations of Interest.
4. Approval of Minutes: of the meeting of the Parish Council held on 13/01/2021.
5. Matters Arising.
6. **Planning and Planning Correspondence/Information.**
 - 6.1 Applications to be considered:
[-21/00138/HOUSE](#) Erection of single storey extension to rear and extension to existing porch. 2 Hunters Way Culmstock. EX15 3HJ.
 - 6.2 Results of applications from Mid Devon District Council.
[20/02055/LBC](#) Listed Building Consent to vault the ceiling in the master bedroom. Thornbank Farm, Fore Street, Culmstock. EX15 3JD. Permission refused.
[20/02151/NMA](#) Non-Material Amendment for 18/00962/HOUSE to allow change of external materials to garden room. Stonewalls, Culmstock. EX15 3HW.
 - 6.3 Any other planning matters.
7. **Access.**
 - 7.1 Permissive Path – from Culmstock Cemetery to Fry's Farm.
 - 7.2 Any other matters.
8. **Highways.**
 - 8.1 To consider a contribution towards the installation of a handrail at Hunters Way.
 - 8.2 Any other matters.
9. **Reports** – any reports may be taken here.

10. Finance.

10.1 To note the bank balance as at the last statement.

10.2 To approve payments:

- Chq 1536 £ 36.00 CPRE. Membership renewal.
- Chq 1537 £ 1105.57 MDDC. Re: DCC verge cutting 2020/21.
- Chq 1538 £ 19.54 SMA Services Ltd. Payroll provider.
- Chq 1539 £ 60.00 Shiny Happy People Services Ltd. Policy document re: Fire Risk Assessment - pavilion and BBQ huts.
- Chq 1540 £ 651.97 Clerk. Salary and expenses.
- Chq 1541 £ 161.78 Parish warden. Salary and expenses.
- Chq 1542 £ 360.00 Vision ICT Ltd. Annual support contract.

10.3 To note that the subscription for the ICO will be deducted in March.

10.4 Laptop and printer for Parish warden.

10.5 Review of effectiveness of system of internal control.

10.6 Any other financial matters.

11. Culmstock Cemetery.

11.1 Cemetery Benches.

11.2 Excess soil.

11.3 Any other matters.

12. Parish Playing Field.

12.1 Improvements and repairs. (i) Surfacing and any other improvements (ii) Pavilion roof.

12.2 Fire Safety Policy & Procedures Document.

12.3 Commencement of quarterly inspections of the play area by MDDC.

12.4 Any other matters.

13. Council meetings post 07/05/21.

14. Benches within the Parish.

14.1 Request for memorial bench.

14.2 Possible Bench Policy.

15. Parish dog bins and waste bins – to discuss the possibility of new bins being purchased for Silver Street and Culmstock bridge.

16. Possible Multi Use Games Area (MUGA). Cllr. Miss Jones.

17. Collier's bridge project.

18. Consultations/Surveys.

18.1 Devon Carbon Plan.

18.2 DCT Survey re: Climate Emergency.

18.3 MDDC PSPO re: closed churchyards.

19. Correspondence: Hospiscare.

20. Items for information, future agenda items, and future meetings.