Bank reconciliation – example

This reconciliation should include <u>all</u> bank and building society accounts, including short term investment accounts. It <u>must</u> agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

· · · · · · · · · · · · · · · · · · ·	Name of smaller authority:	Culmstock Parish Council			
Prepared by (Name and Role): Parish Clerk/ RFO Date: 14/04/2023	County area (local councils and paris	h meetings	s only):	Devon	
Date: 14/04/2023 Ealance per bank statements as at 31/03/23: e.g Current Account High Interest Account Building Society Premium Account Petty cash float (if applicable) Less: any unpresented cheques as at 31/3/23 (normally only current account) Cheque number 768 (18.00) 777 (18.00) 645 (16.00) Add: any un-banked cash as at 31/3/23	Financial year ending 31 March 202	23			
£££Balance per bank statements as at 31/03/23: e.g. Current Account $31,759.38$ $8,842.04$ High Interest Account $31,759.38$ $8,842.04$ Building Society Premium Account-40,601.42Petty cash float (if applicable)-Less: any unpresented cheques as at $31/3/23$ (normally only current account)-Cheque number768 (18.00) 645(18.00) (16.00)Add: any un-banked cash as at $31/3/23$ </th <th>Prepared by (Name and Role):</th> <th>[</th> <th>Pa</th> <th>arish Clerk/ RF</th> <th>C</th>	Prepared by (Name and Role):	[Pa	arish Clerk/ RF	C
Balance per bank statements as at 31/03/23: 31,759.38 e.g Current Account 31,759.38 High Interest Account 8,842.04 Building Society Premium Account - 40,601.42 Petty cash float (if applicable) - Less: any unpresented cheques as at 31/3/23 (normally only current account) - Cheque number 768 (18.00) 777 (18.00) - Add: any un-banked cash as at 31/3/23 - - - - - - - - - - - - -	Date:		14/04/2023		
Petty cash float (if applicable) - Less: any unpresented cheques as at 31/3/23 (normally only current account) Cheque number 768 (18.00) 777 (18.00) 645 (16.00) Add: any un-banked cash as at 31/3/23	e.g Current Account High Interest Account	31/03/23:		31,759.38	£
(normally only current account) Cheque number 768 (18.00) 777 (18.00) 645 (16.00) Add: any un-banked cash as at 31/3/23 - - -	Petty cash float (if applicable)				40,601.42 -
Cheque number 768 (18.00) 777 (18.00) 645 (16.00) Add: any un-banked cash as at 31/3/23 - - - - - - - - - - - - - - -		t 31/3/23			
Add: any un-banked cash as at 31/3/23	Cheque number 768 777			(18.00)	
	Add: any un-banked cash as at 31/3/2	23			(52.00) - -
A0.349.47	Net balances as at 31/3/23 (Box 8)				- 40,549.42