

CULMSTOCK PARISH COUNCIL

PAGE 1 - Bank reconciliation

BANK RECONCILIATION		FINANCIAL YEAR ENDING 31 MARCH 2021		
Authority name and reference		CULMSTOCK PARISH COUNCIL County Area: Devon		
Prepared by:	Name	M SHORE	Financial Year:	2020-2021
	Role	CLERK AND RFO		
Balance per bank statements as at 31 March 2021		£		TOTAL £
A/c No: 01902638				21,159.42
A/c No: 00561004				8,824.44
TOTAL				29,983.86
Less: any un-presented cheques at 31 March 2021:				
09/12/20 - Cheque number 001515		-125.00		
10/02/21 - Cheque number 001539		-60.00		
Total value of un-presented cheques		-185.00		
Add any unbanked cash at 31 March 2021: (List date & amount received)				
		N/A		
TOTAL - NET BANK BALANCES AS AT 31 MARCH 2021 (Box 8)				29,798.86

The net balances reconcile to the Cash Book for the year, as follows:

CASH BOOK (receipts and payments/income & expenditure schedules)	£
Opening Balance:	19,764
Add: Receipts in the year:	43,168
Less: Payments in the year:	33,133
	29,799

PAGE 2 - VARIANCES

Authority name and reference	CULMSTOCK PARISH COUNCIL				
Section 1 Accounting Statements	(a) 2019/20 £	(b) 2020/21 £	(c) Variance £	(d) Variance % (Variance divided by 2020 figure x 100)	Explanation required? (Variance of more than 15% - except variances of less than £200)
Box 1 – Balances brought forward	27,218	19,764	N/A	Balance b/f agrees	NO
Box 2 – Precept or Rates and Levies	29,218	33,337	4119	14.09	NO
Box 3 – Total other receipts	2,219	9,831	7612	343.03	YES – SEE BELOW
Box 4 – Staff costs	8737	10,672	1,935	22.15	YES – SEE BELOW
Box 5 – Loan interest/ capital repayments	NIL	NIL	N/A	N/A	N/A
Box 6 – All other payments	30,154	22,461	(7,693)	-25.51	YES – SEE BELOW
Box 7 – Balances carried forward	19,764	29,799	N/A	N/A	Not required
Box 8 – Total cash & short term investments	19,764	29,799	No	N/A	Not required
Box 9 – Total fixed assets plus long-term investments and assets	103,132	104,523	2,166	2.10	NO
Box 10 – Total borrowings	NIL	NIL	N/A	N/A	N/A

Explanation of high reserves - not required.

Explanations of variances

CULMSTOCK PARISH COUNCIL		
Authority name and reference	Total Other Receipts	£
BOX NO 3		
(b) Figure in 2020 column		2,219
(a) Figure in 2021 column		9,831
Variance		7612

EXPLANATION: 2 years vat re-claim in 2020/21 £4890, reduction in cemetery bookings (£800), S106 grant awarded £3525, lower bank interest (£2)		7613
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CULMSTOCK PARISH COUNCIL		
Authority name and reference	Staff Costs	£
BOX NO 4		
(b) Figure in 2020 column		8,737
(a) Figure in 2021 column		10,672
Variance		1935

EXPLANATION: Increase in working hours for both staff and annual salary increment: Parish Warden - £606.20 Clerk - £1330.55		
		1937

CULMSTOCK PARISH COUNCIL

Authority name and reference	CULMSTOCK PARISH COUNCIL	
BOX NO 6	All other payments	£
(b) Figure in 2020 column	30,154	
(a) Figure in 2021 column	22,461	
Variance	(7693)	

<p>EXPLANATION: Lower vat claim (£969), less grass maintenance (£1472), audit £17.50, village maintenance (£357), reduction in grants given (£1319), no hall hire re: Covid (£165), insurance £121, new laptop £413.25, playing field-no portable toilet hire due to Covid and less maintenance (£1847), works re: footpaths and common (£49), professional advice required £75, staff expenses £16, no election costs (£157), website work £147, maintenance works to bier in previous year (£2059), no annual parish meeting (£89).</p>	
	(7693)